

Special Education Funding & IDEA Grant Guidance



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Introductions

Name: Melissa Geyman Sell., CSBO Role: Speaker
- *Chief Financial Officer, Harvard CUSD 50*



Name: Sarah Lager, CSBO Role: Speaker
- *Director of Fiscal Services & Asset Management,
Barrington Community Unit School District 220*



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Special Education Funding



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Private Facility Tuition Reimbursement

Provides reimbursement for a portion of the private facility tuition costs incurred by the district from the prior school year.

Reimbursement Formula	
	Student in Private Placement
District Per Capita	\$10,000
Placement Cost	\$45,000
Reimbursement Level	2x per Capita
Reimbursement from State	\$25,000



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Room and Board

Provides reimbursement for Private Residential Placement Room and Board.

Must have an approved ISBE form completed PRIOR to placement

Claims are submitted monthly on IWAS



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Excess Cost Reimbursement

Reimbursement for educational costs for 'X-Fund' Students

Reimbursement Formula	
	Student in Public Placement
District Per Capita	\$10,000
Placement Cost	\$45,000
Reimbursement Level	4x per Capita
Reimbursement	\$5,000
Prorated Reimbursement (FY19 Proration 37.2%)	\$1,860



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Orphan Tuition Reimbursement

Reimbursement for 100% of costs for students with disabilities who are wards of the State

Fund E code

Reimbursement Formula
Education Costs + Required Transportation = Reimbursement



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Youth In Care Report

The screenshot shows the I-Star system interface. At the top left is the Illinois State Board of Education logo. The main header includes the text 'I-Star' and user information for Melissa Geyman (mgeyman) District Admin, with a session timeout of 56:57. A navigation menu contains 'Home', 'Approvals and Claims', 'IEP', 'Admin', 'Goal Mine', 'Facility Search', 'IEP Quality', 'Reports', 'User Guide', and 'Recent Updates'. Below this, a sub-menu for 'Approvals and Claims' includes 'Approvals', 'Claims', 'Programs', 'Upload Files', and 'Case Load Definition'. The 'Approvals' sub-menu is further divided into 'Reported', 'Un-Reported', and 'Possible Youth In Care', with the latter being the active page. The page title is 'Possible Youth In Care'. A descriptive paragraph explains that this list includes students identified on a DCFS file provided to ISBE, who may be in general or special education but are not currently in the I-Star system as orphanage students. A 'PLEASE NOTE' section states that ISTAR validation is updated monthly, so new Fund E or F students may not be approved until the end of the month. Below the text are two dropdown menus: 'Entity' set to 'North Boone CUSD 200 (2)' and 'School Year' set to '2020-2021'. At the bottom right of the form area are 'Search' and 'Export' buttons.



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IDEA Grants



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IDEA Part B Flow-Through Grant Allocation

Calculation Factors:

- 85% Based on Total Enrollment at \$518.62 per student
- 15% Based on 3 year-rolling average of Low-Income Enrollment
- Hold Harmless based on 1998 December 1st Child Count

Base Year Amount for Illinois \$145,798,830



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IDEA Preschool Grant Allocation

Calculation Factors:

- 85% Based on Total Enrollment at \$485.55 per student
- 15% Based on 3 year-rolling average of Low-Income Enrollment
- Hold Harmless based on 1996 December 1st Child Count

Base Year Amount for Illinois \$12,582,011



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IDEA Gaps

Federal Government promised to pay 40% of excess cost of special education but is currently paying only 13.2%

National Education Association, Education Policy and Practice
Special Education Grants to States (IDEA Part B-611)



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IDEA Funding gap for 2020-2021

\$945.8 million for Illinois

National Education Association, Education Policy and Practice
Special Education Grants to States (IDEA Part B-611)



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Grant Recipient Procedure Changes

School District

- Grant flows from Federal > State > School District

Special Ed Cooperative

Prior to 2020-2021 school year:

- Grant flows from Federal > State > Cooperative > School District

The flow is considered a subgrant, this grant allows a maximum of TWO subgrants.



Writing & Spending Your Grant

Allowable Expenditures:

- Special Education Staff Salaries & Benefits (no longer need names)
- Supplies & Equipment
- Travel Expenses for Personnel
- Professional Development, In-Service, Presenter Fees
- Summer School (List dates of the summer school)
- Multi-year license or subscriptions are allowed

Expenditures NOT Allowed:

- Expenditures for students with 504 plans
- Costs for nonpublic special education residential and day programs



Amendments

Reasons to amend:

- More funds become available (carryover)
- Significant change in the program or scope of the grant
- Expenditures are expected to exceed 10% or \$1,000

Tips for amendments:

- Page Lock Control
- You must explain your changes
- Must be submitted 30 days before the grant end date
- Use the amendment number



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Reporting Due Dates

	End of Quarter	Expenditure Report Due	Periodic Grant Report Due
Quarter 1	9/30	10/20	
Quarter 2	12/31	1/20	
Quarter 3	3/31	4/20	
Quarter 4	6/30	7/20	7/30
Quarter 5	8/30	9/20	



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Reporting

Expenditure Report:

- Submitted on quarterly basis
- Expenditures should be cumulative
- Expenditures must be documented in general ledger and be approved in the grant budget pages



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Reporting

Periodic Grant Reporting:

- Submitted on annual basis
- You need to document that amount you spent on professional development
- ISBE has a form that you are required to use
 - ISBE Form
- Show off your programs and success



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CDP

Consolidated District Plan: Overarching document to describe the District's plan for all federal grants including IDEA

IDEA Grant

The IDEA grant should reflect the plan outlined in the CDP. The grant is where you provide more details and budget items.

Expenditure Report

The expenditure report reflects the money spent on items from your IDEA grant budget.

PGR

The Periodic Grant report is a synopsis of the money spent on the grant to support the initiatives and programs outlined in the CDP and IDEA Grant.



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ISBE Audit



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Audit Findings

Common findings:

- Funds spend outside grant period
- Unallowable expenditures
- Time and Effort sheets not available
- Lack of receipts for purchases
- Cannot locate equipment purchased with grant
- Expenditure reports do not match general ledger



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Coordinated Early Intervening Services (CEIS)



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CEIS

Program requirements:

- Use of IDEA funds for behavioral and academic supports for students at-risk
- Optional unless required
- Up to 15% of the grant can be used
- May be used for PD, Evaluations, services and supports
- Must spend the allotment on CEIS



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CEIS

Documentation requirements:

- Keep track of how many students are served
- Report how many of those students later became eligible under IDEA



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Proportionate Share



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Proportionate Share

Calculated as a portion of IDEA grant for dollars spent on eligible, non-public or homeschooled students within a district's boundaries.



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Proportionate Share

Student Fund Codes

Fund Code L = parochial students with Individual Service Plan (ISP)

Fund Code P = homeschool students with ISP

Fund Code N = students eligible for services but not receiving



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Questions and Answers

We thank you for your time!



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Presenters:

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