

Opening up the Black Box of Special Education!

Maximizing Resources: Special Education
Funding, Staffing & Programs

 #iasboAC22



STRONGER TOGETHER. SMARTER TOGETHER.

Introductions

Mark Altmayer, CFO
Huntley Community School District 158

Melissa Geyman, Director of Business Services, CSBO
North Boone CUSD 200

Sarah Lager, Director of Fiscal Services
Barrington CUSD 220

Reiley Straub, Director of Finance
Keeneyville School District 20

SPECIAL EDUCATION SURVEY!

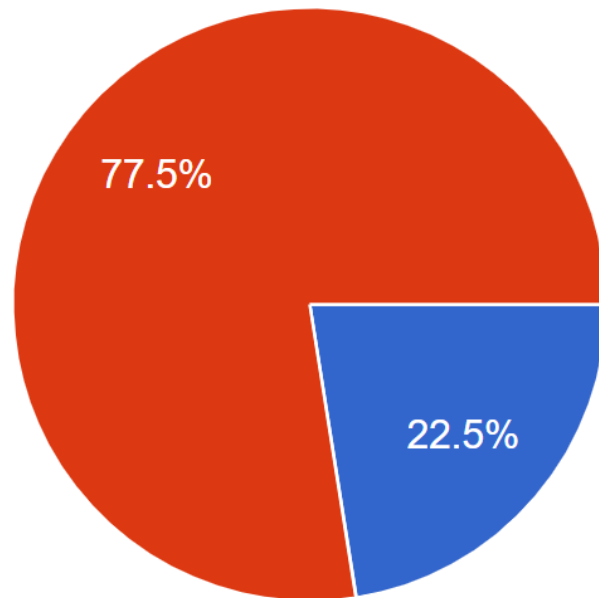
 #iasboAC22



STRONGER TOGETHER. SMARTER TOGETHER.

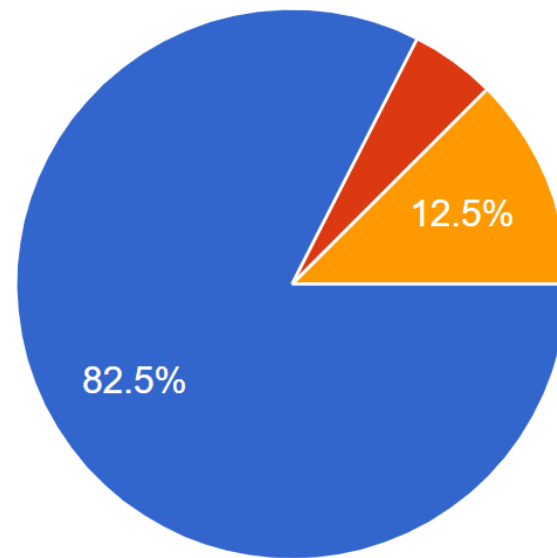
Do you have a full understanding of ALL Special Education Revenues and Expenditures?

- Yes
- No



Do you work well with your Special Education Department?

- Yes
- No
- Could be better



**82.5% Work
Well With SPED!!**

**77.5% DO NOT
have a FULL
Understanding!**

Hmmm, Very Interesting!!!

Agenda:

- Medicaid
 - ❖ Fee for Service
 - ❖ Administrative Outreach
 - ❖ Recent changes to Medicaid
- Workload & Caseload Management
- Private Facility, Orphanage, & Room & Board
- Excess Cost
- Questions?

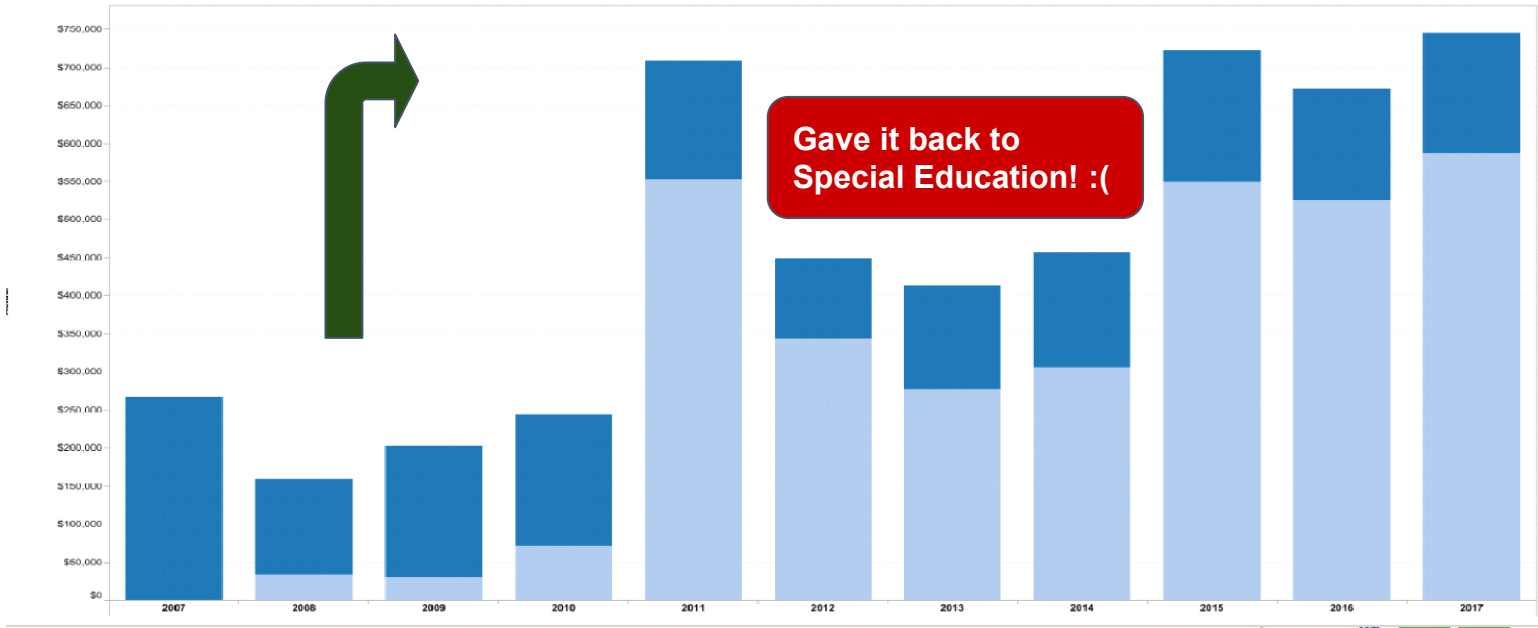
Fee for Service

- ❑ Benchmarking – Identifying the Opportunity!
 - ❖ The 158 Story...
- ❑ Opportunities and Suggested Next Steps

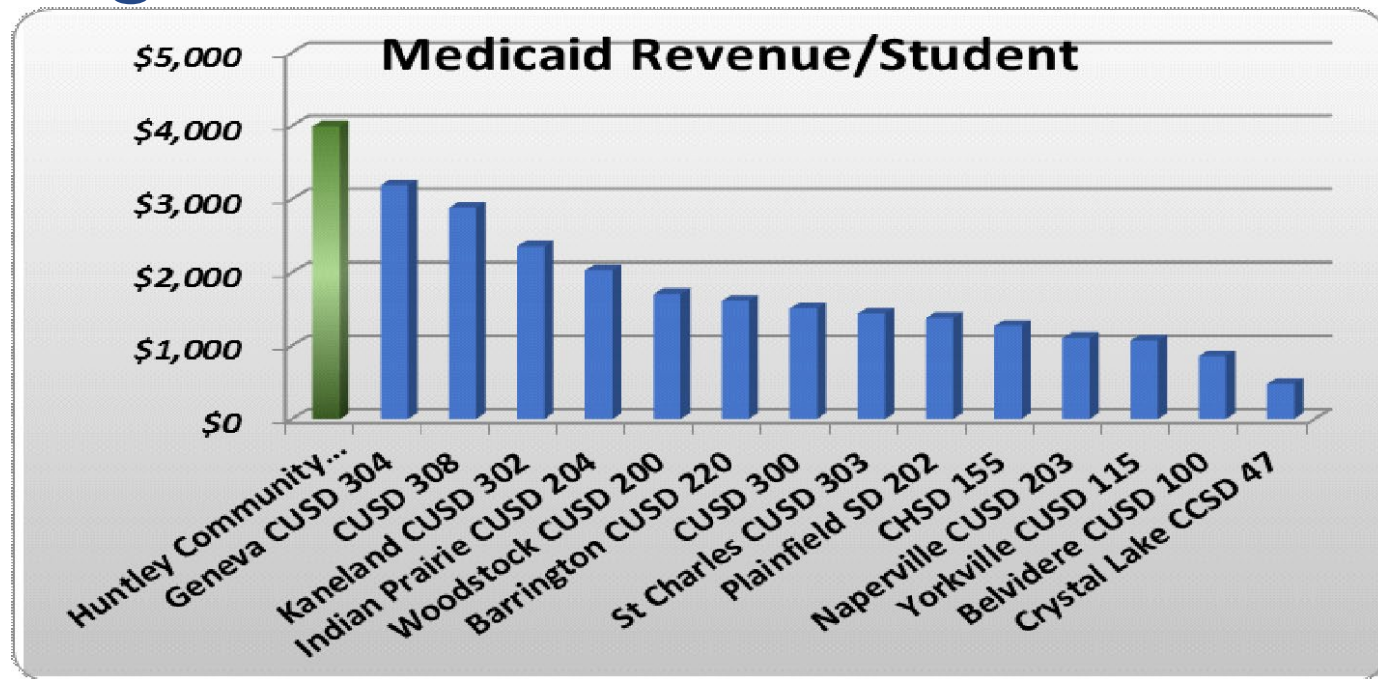


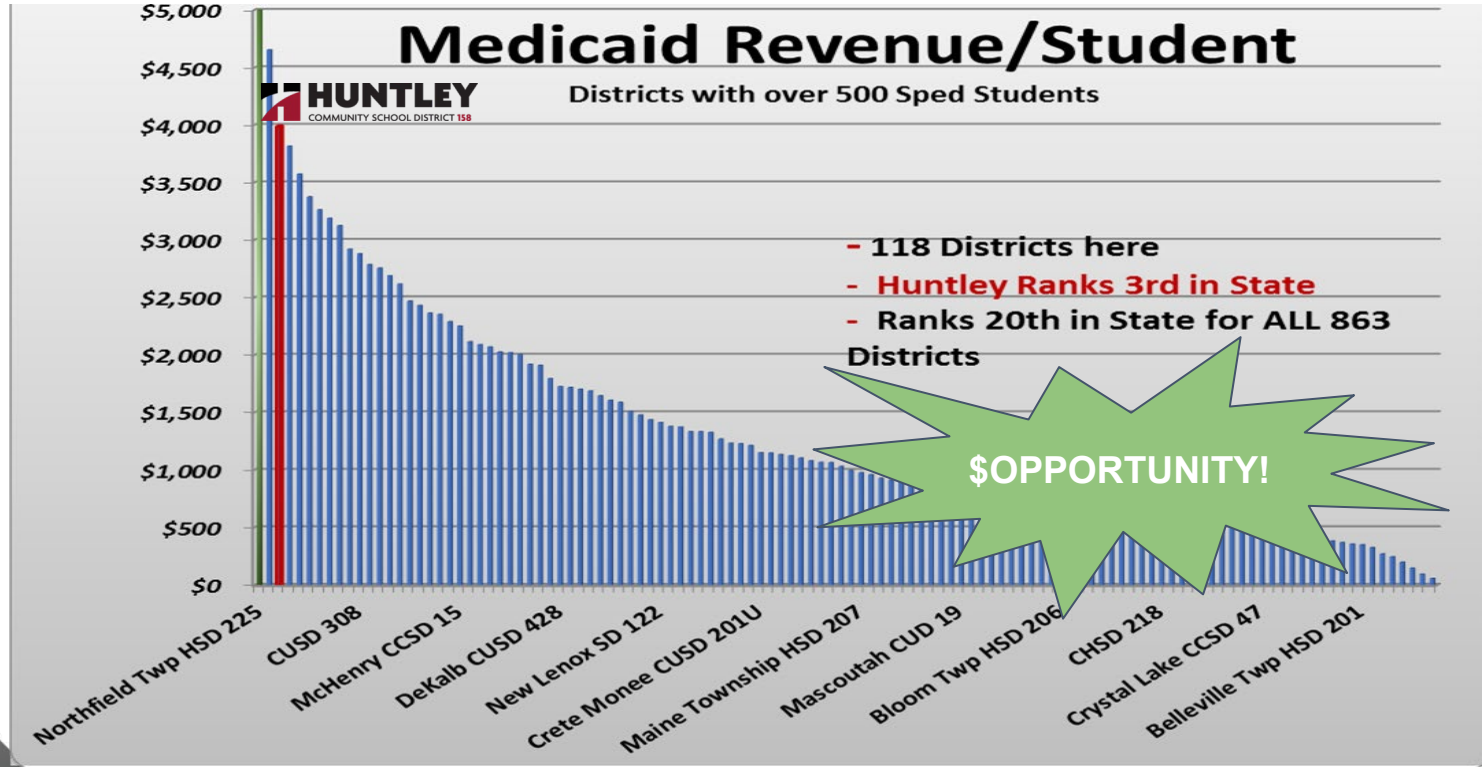
Fee for Service – The Huntley Story

Revenue Bar Chart
Huntley Community School District 150
By: Detail Source
Source: 5 Year Budget and AFR



Benchmarking Medicaid





Fee for Service – Opportunities

- Open the box, and start “working” with SPED!
- Identify your Medicaid Eligible Students
 - ❖ Know your number!
 - ❖ Check Name Configurations Against the HFS Medi System - Challenge your Medicaid claing admin! Free & Reduced List
- Identify Staff
 - ❖ Related Services Staff
 - ❖ 1:1 Aides (Schools & Private Facilities), Nurses, Audiologists,etc.
 - ❖ Contracted Related Services
- Use a Medicaid Vendor
- Create Oversight & Accountability!
 - ❖ Caseload & Workload
 - ❖ Recording of Sessions
 - ❖ IEP Minutes – Is your Staff Meeting their Minutes?



Administrative Outreach

- ❑ FEDERAL reimbursement to state and local agencies for activities related to the administration of the State's Medicaid plan
- ❑ Claims submitted through PCG
- ❑ Reimbursement for:
 - ❖ Medical and health related outreach
 - ❖ Case management
 - ❖ Admin activities related to delivery of services
 - ❖ Coordinating, assisting, referring access to Medicaid related services

Administrative Outreach

1. Create account with PCG (Public Consulting Group)
2. Verify your number of Medicaid eligible students is accurate
3. Identify & add staff for your participant list
4. Communicate with staff that they are participating in Medicaid Administrative Outreach and to expect random moment time studies (RMTS)
5. Monitor RMTS to ensure all your staff is completing them
6. Submit quarterly financial data

Who Completes Random Moment in Time Study?

- Audiologist
- Registered Nurse or Licensed Practical Nurse
- Occupational Therapist
- Physical Therapist or Physical Therapist Assistant
- Social Worker
- School Psychologist & Licensed Clinical Psychologist
- Speech Language Therapist or Speech Assistant
- Interpreters
- Case Management/Administration
- Orientation & Mobility Specialist**
- Licensed Clinical Professional Counselor (LCPCs)**
- Registered Behavior Technician**
- Licensed Marriage & Family Therapist**
- School Health Aides**

Medicaid - Free Care Additional Providers

- Registered Behavior Technician
- Licensed Clinical Psychologist
- Orientation & Mobility Specialist
- Licensed Clinical Professional Counselors (LCPCs)
- Licensed Marriage and Family Therapists

Administrative Outreach Tips

- ❑ Quarterly report due dates: TBD - no solidified dates from PCG yet
 - ❖ Claims are NO LONGER accepted for two years and are due within 5-6 weeks of the end of the quarter
- ❑ Before the quarter starts, identify all positions that qualify and the employees assigned to those positions
 - ❖ Ensure staff is not funded through IDEA
- ❑ No estimates or prorations!
- ❑ Biggest reimbursement comes from the salaries and benefits of the employees listed in the participant list

Work Load & Caseload Management

 #iasboAC22



STRONGER TOGETHER. SMARTER TOGETHER.

Work Load vs. Caseload

Caseload is the number of students with IEPs assigned to that teacher or specialist

Work Load is all of the responsibility required of the special education teacher and specialist to meet the needs of the students.

Work Load Plan

*Illinois Admin Code 226.735 Work Load for Special Education

Work Load Plan is designed to allow:

- FAPE (Free and Appropriate Public Education) in the LRE (Least Restrictive Environment)
- Appropriate staff number to support the students' IEP

Considerations

- Travel
- Needs of the students
- Meetings required (reevaluation vs IEP)
- Direct and consult minutes
- Obligations of CBA
- Other duties as assigned (MTSS, study halls, etc.)

Orphanage Reimbursement

Reimburses 100% of the current year tuition costs for eligible students with disabilities who are wards of the State under the guardianship of a public agency or who reside in state residential facilities. This includes regular term and summer term.

Reimbursement Formula

$$\text{Education Costs} + \text{Required Transportation} = \text{Reimbursement}$$

Regular Orphanage Tuition Claim Due: June 15th
STUDENTS MUST BE CODED CORRECTLY IN ISTAR BY MAY 15TH!!!!

Summer Orphanage Tuition Claim Due: November 1st
Reimbursed Quarterly



Orphanage

Possible 1

This is a list of students that have been identified on a Department of Children and Family Services (DCFS) file provided to ISBE. These students may be either they are on this list, then they are currently not listed in the education data collection system as an orphanage student (i.e. Fund Code of E or F) or, they are in I-Star, but miscoded as not being an orphanage student (i.e. Fund Code of A or B).

PLEASE NOTE: At this time ISTAR validation is only updated on a monthly basis, so new Fund E or F students may not be approved until the end of the month or B until you confirm with ISBE.

Entity:

School Year:

Search

School Year	District	School	RCDTS	Exit Date	Grade	IStar
2020	Huntley Community School District 158	Marlowe Middle School	44-063-1580-22-1003	05/22/2020	8 - Grade 8	
2020	Huntley Community School District 158	Martin Elementary School	44-063-1580-22-2005	05/22/2020	4 - Grade 4	
2020	Huntley Community School District 158	Leggee Elementary School	44-063-1580-22-2004	05/22/2020	5 - Grade 5	
2020	Huntley Community School District 158	Conley Elementary School	44-063-1580-22-2007	05/22/2020	4 - Grade 4	
2020	Huntley Community School District 158	Mackeben Elementary School	44-063-1580-22-2006	05/22/2020	Kindergarten	
2020	Huntley Community School District 158	Conley Elementary School	44-063-1580-22-2007	05/22/2020	4 - Grade 4	
2020	Huntley Community School District 158	Chesak Elementary School	44-063-1580-22-2003	05/22/2020	Pre-K	A
2020	Huntley Community School District 158	Heineman Middle School	44-063-1580-22-1002	05/22/2020	7 - Grade 7	
2020	Huntley Community School District 158	Marlowe Middle School	44-063-1580-22-1003	05/22/2020	8 - Grade 8	
2020	Huntley Community School District 158	Leggee Elementary School	44-063-1580-22-2004	05/22/2020	Kindergarten	A
2020	Huntley Community School District 158	Leggee Elementary School	44-063-1580-22-2004	05/22/2020	Kindergarten	X
2020	Huntley Community School District 158	Mackeben Elementary School	44-063-1580-22-2006	05/22/2020	Kindergarten	
2020	Huntley Community School District 158	Marlowe Middle School	44-063-1580-22-1003	05/22/2020	8 - Grade 8	
2020	Huntley Community School District 158	Martin Elementary School	44-063-1580-22-2005	05/22/2020	4 - Grade 4	
2020	Huntley Community School District 158	Marlowe Middle School	44-063-1580-22-1003	05/22/2020	8 - Grade 8	

I-Star now provides a Possible Youth in Care report that outlines those eligible students for Fund Code E!



Private Facility Tuition Reimbursement

Provides reimbursement for a portion of the private facility tuition costs incurred by the district from the prior school year

Reimbursement Formula

Reimbursement Level	Costs exceeding 2x the district per Capita cost
---------------------	---

Private Tuition Claim Due: August 15th
Reimbursed Quarterly

Private Facility Tuition Reimbursement Tips

- ❑ 1:1 Aides
- ❑ Auditing private facilities
 - ❖ Private facilities are assigned a daily rate by the Illinois Purchased Care Review Board
 - ❖ You cannot get reimbursed for more than the daily rate so check your bill
 - ❖ You can find this in iStar by searching Private Facility or more information at <https://www.isbe.net/Pages/Illinois-Purchased-Care-Review-Board.aspx>

Federal Room & Board Reimbursement

District must have an approved ISBE Private Residential Placement Room & Board Reimbursement Form to transmit a claim

[Form 34-37: Application for Approval of Private Residential Placement](#)

Claims submitted monthly through I-Star

Excess Cost

- ❑ Reimbursement for educational costs of high-cost, high-need students whose costs are in excess of 4 X's the district per capita tuition charges
- ❑ There is no dedicated budget line-item allocation for Excess Cost Students
- ❑ Reimbursed from excess federal room & board funds
- ❑ Recent prorations range from 0% to 39.5%
 - ❖ Most recent proration: 21.6%
 - ❖ FY 2021 proration TBD

Excess Cost Claim Due: July 15th

Reimbursed Quarterly

Tuition Cost Sheets

- Cost sheets impact reimbursement for orphan and excess cost
- Include all appropriate staff (1:1 aides)
- Check cost sheets from other schools if they use this for billing purposes
- Check cost sheets from your special education department if your business office is not involved in the process

Opportunity, Questions and Answers

We thank you for your time!

 #iasboAC22



STRONGER TOGETHER. SMARTER TOGETHER.