



Homewood City Schools

OFFICE OF THE SUPERINTENDENT

450 Dale Avenue • Homewood, AL 35209

Phone: 205-870-4203 • Fax: 205-877-4544

[www.homewood.k12.al.us](http://www.homewood.k12.al.us)

## INVITATION TO BID

May 2, 2019

RE: Vending/Concession Bid

In compliance with the Alabama Bid Law, Act 2009-760, Alabama Legislature Session 2009, Homewood City Schools will be receiving sealed proposals for the Vending/Concessions for all Homewood High School, Homewood Middle School and Waldrop Stadium. All bids must be in the business office by opening time on May 16, 2019 at 1:30pm. The official bid specifications and bid forms are enclosed.

Homewood City Schools reserves the right to reject any and all bids.

INVITATIONS FOR BIDS: Sealed proposals will be received at the Business Office of Homewood City Schools for materials, services, and/or equipment per bid list attached. The bids will be opened at 1:30 P.M., CST, on May 16, 2019.

1. All bidders should submit bids on the forms provided. Bids should be placed in a sealed envelope with "Vending/Concessions Bid, May 16, 2019" clearly marked on the outside of the envelope.
2. All bidders are required to submit unit prices for each item bid.
3. Homewood City Schools are exempt from sales tax.
4. All prices submitted on the proposal are to be delivered prices to a specific location in the Homewood City Schools System.
5. All bidders shall base their proposals on the exact schedule of materials, services, and/or equipment specified herein.
6. All bids shall remain in force for 30 days after the date of bid opening and may be accepted or rejected by the owner at any time prior to the expiration of this period.
7. The Owner reserves the right to accept any or all items on any bidder's proposal at the unit price submitted. The Owner reserves the right to reject any or all proposals and to waive technical errors if the best interest of the Owner will thereby be promoted.
8. All questions should be directed to Doug Gann at 205-871-9663

**HOMEWOOD CITY SCHOOLS  
VENDING/CONCESSIONS**

**Instructions:** The following form must be completed by bidder. If minimum amount is acceptable, place a checkmark in the "Agreed" column. All other comments should fall under the Exception/Addition/Subtraction column.

**Length of Contract: 6/1/2019 – 5/31/2024**

\* indicates upfront funding

Item	Minimum Amount	Agreed	Exception and/or Addition/Subtraction
1. Provide a first-class customer experience for the Athletic Department at Homewood High School. Please list all schools served.			
2. Beverage Exclusivity	\$60,000*		
3. Ice Maker Purchases and/or maintenance (All Current Ice Makers are owned by Homewood City Schools)	\$6,000*		
4. Stadium Sign Printing for 5 years	\$9,000*		
5. Scoreboard Maintenance (5 years)- (All scoreboards are owned by Homewood City Schools)	\$5,000*		
6. New Homewood High School Concession Stand-Opening 2020	Branding and Equipment Allowance \$3000		
7. New Homewood High School Athletic Training Room-Opening 2020	Ice Machine Allowance \$4000 2 ice chests w/wheels 2 10 gal. square coolers 2 10 gal. round coolers		

19. Maintain and repair all equipment being used for product dispensing		
20. Event Product Allowance	<p>Explain process and service response time</p> <p>Football/Band</p> <p>7 Games Per year (9 Cases of 12 oz. Can Drinks for Visiting Band &amp; Football Team), (21 Cases of 16 oz. Waters for Home Band &amp; Football Team)/Per Game</p> <p>Hospitality Rooms and Coaches Meetings</p> <p>7 Events Per Year (6 Cases of 12 oz. Can Drinks and 9 Cases of 16 oz. Waters)/Per Event</p>	
21. Consolidated Reporting/Commission Payments	Attach Details	
22. Term	<p>5 Years – If the terms of this agreement are not met then Homewood would be able to terminate this agreement with a forfeiture of payment in the amount of upfront money reduced by the proportionate months remaining.</p>	
23. (One) Contact Source	Please include name	
24. Additional Considerations	Please attach any additional considerations	

Additional information for vendor:

Homewood High School  
1901 S. Lakeshore Drive  
Homewood, AL 35209

Homewood Middle School  
395 Mecca Avenue  
Homewood, AL 35209

Waldrop Stadium  
266 Snow Drive  
Homewood, AL 35209