



BIRMINGHAM

CITY SCHOOLS

BUILDING LEADERS. IMPACTING THE WORLD.

Solicitation Number: ITB #2018-26
Title: Band Uniforms-Districtwide
Release Date: Thursday, December 13, 2018
Director of Purchasing: Edward McMullen
Address: Birmingham Board of Education
2015 Park Place North
Birmingham, AL 35203
Phone: 205.231.4885
Email: purchasing@bhm.k12.al.us

INVITATION TO BID

To Prospective Bidders:

Notice is hereby given that the Birmingham Board of Education (the "Board") will accept bids for **ITB #2018-26, Band Uniforms-Districtwide**. Sealed bid must be submitted to the Birmingham Board of Education, Purchasing Department, Room 202, 2015 Park Place North, Birmingham, Alabama 35203, by **2:00 PM CST on Thursday, January 10, 2019**. Bids are due and will be opened at this time.

In order for a bid to be considered, it *must* be accompanied by a complete sample uniform for each school in accordance with the specifications provided. **The samples shall be submitted with the bid response** on or before the official bid opening.

Faxed or emailed bids are not acceptable. The Invitation to Bid document is available on the District's website at <https://www.bhamcityschools.org/Page/332>. Bidder may not withdraw bid after the time set for the opening thereof, unless the award of the contract is delayed for a period exceeding ninety (90) calendar days. The Board reserves the right to reject any or all bids, and to waive all formalities in bidding and to award the contract to the lowest responsible Bidder in accordance with applicable law. It is not the policy of the Board to award contracts on the basis of price alone, quality and suitability to purpose and the needs of the Board being controlling factors. When applicable, warranty and maintenance agreement will be considered in determining the lowest responsible Bidder.

THE BOARD WILL NOT ACCEPT BIDS THAT ARE LATE.

By: Edward McMullen

Edward McMullen, Director of Purchasing
Birmingham City Schools

Company:			Telephone:
Address:			Fax:
City:	State:	Zip Code:	Email:
Typed/Printed Name			Title
Authorized Signature			Date
NO RESPONSE – I hereby submit a "NO RESPONSE" for the following reason(s):			
<input type="checkbox"/> Insufficient time to respond to ITB.		<input type="checkbox"/> Unable to meet insurance requirements.	
<input type="checkbox"/> Schedule will not permit us to respond.		<input type="checkbox"/> Keep our company on the bidder's list for future ITB.	
<input type="checkbox"/> We do not offer the product or service requested.		<input type="checkbox"/> Remove our company from the bidder's list.	
<input type="checkbox"/> Unable to meet specifications.		<input type="checkbox"/> Other _____	

Please submit "No Response" via email to: purchasing@bhm.k12.al.us

ENVELOPE LABEL

SEALED BID ENCLOSED

(To Be Opened By Purchasing Official Named Below)

Respondent's Name: _____

Primary Contact: _____

Respondent's Address: _____

Submit Response To: Edward McMullen, Director of Purchasing
Birmingham Board of Education
Purchasing Department, Room 202
2015 Park Place North
Birmingham, Alabama 35203

Solicitation No. & Title: ITB #2018-26 – Band Uniforms-Districtwide

Solicitation Due Date & Time: Thursday, January 10, 2019, 2:00 PM CST

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SECTION 1: INSTRUCTIONS TO BIDDERS

1.1 Purpose

The Birmingham Board of Education (the “Board”) is seeking bids from qualified firms to provide **Band Uniforms-Districtwide** at Birmingham City Schools (“BCS” or “District”) in accordance with the terms, conditions, requirements, and specifications contained in this Invitation to Bid (ITB).

The intent of this ITB is for the successful Bidder to provide the expertise and services requested with the expected result to be economical and provide the school system with a higher level of product quality, reliability, performance and customer service.

In order to insure that the required items are provided with the highest possible quality, the Board is interested in establishing a contract with a Bidder experienced and qualified in such contracts that will provide the quality and services requested in a professional and timely manner.

Nothing herein is intended to exclude any responsible Bidder, or in any way restrain or restrict competition. On the contrary, all responsible Bidders are encouraged to submit a bid and their bids are solicited.

1.2 District Background

The Birmingham City Schools District is located in Birmingham, Alabama and currently has 44 schools comprised of 18 elementary schools, 10 K-8 schools, 8 middle schools, 7 high schools and 1 alternative school. The District provides educational services to a diverse student population of approximately 23,000 students from Pre-K through High School.

The city has a population of 212,247 (census.gov). The greater Birmingham-Hoover area has a population of approximately 1.1 million people surrounding the city of Birmingham.

The mission of Birmingham City Schools is to guide all students to achieve excellence in a safe, secure and nurturing environment. The vision is that BCS will be a recognized leader in public education, meeting the needs of a diverse student population prepared to succeed in a global society.

For more information, please visit the District's website at www.bhamcityschools.org.

1.3 Minimum Qualifications

The District has established minimum qualifications which Bidders must meet in order for the Bidder’s response to be considered responsive.

- Bidder must be in business for a minimum of three (3) years and provided similar goods and/or services as required in this solicitation.
- Bidder must provide a minimum of three (3) references that demonstrate expertise and capabilities of said or similar services (**See Attachment D**).
- Bidder is in good standing with federal, state and municipal jurisdictions to conduct business with the District, and is not under investigation or engaged in litigation that would hinder the conduct of business.

- Bidder must provide insurance as required by the District (**See Attachment B**).
- Bidder must provide all required notifications and forms included as requested in this ITB.
- Bidder has adequate, qualified and experienced staff to perform and deliver the required goods and/or services throughout the District in a timely manner.

1.4 State of Alabama Immigration Law (Act 2011-535)

By submitting a bid to this ITB, the Bidder agrees that it will fully comply with the State of Alabama Immigration Law (Act 2011-535), as amended. The Bidder shall enroll in the E-Verify Program prior to performing any work, or continuing to perform any on-going work, and shall remain enrolled throughout the entire course of its performance of the contract awarded pursuant to this ITB. By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

Visit the U.S. Department of Homeland Security's website at www.uscis.gov/everify to:

- Print a Memorandum of Understanding (MOU), if previously enrolled in E-Verify.
- Enroll in E-Verify, if not currently enrolled in E-Verify.

Alabama E-Verify Employer Agent Service:

Alabama businesses with 25 or fewer employees may elect to use the Alabama E-Verify Employer Agent Service.

Contact Information:

Online: <http://immigration.alabama.gov/eVerify.aspx>

Phone: 855-837-4396

Bidder shall provide written certification of compliance with Section 9 of the State of Alabama Immigration Law (Act 2011-535), **See Attachment H – Certification of Compliance**.

1.5 Contract Term

The contract term shall be for a period of three (3) years.

1.6 Additional Purchases

The Board reserves the right to purchase this item/service for additional, yet unidentified schools, under the same pricing and specifications as outlined in this ITB.

1.7 ITB Schedule of Events

The schedule set forth herein represents the Board's anticipated schedule for this ITB. The Board reserves the right to modify dates at its discretion. The schedule is as follows:

EVENT	DATE
Release and Post ITB	Thursday, December 13, 2018
Deadline to Submit Questions	Thursday, December 20, 2018, 1:00 PM CST
Release and Post Addendum – Response to Questions	Friday, December 21, 2018 by 4:00 PM CST
Bids Due	Thursday, January 10, 2019, 2:00 PM CST
Board Approval	Tuesday, February 12, 2019
Anticipated Start Date	Wednesday, February 13, 2019

1.8 Bidder Inquiries

Any questions regarding the Invitation to Bid should be referred to the contact below:

Edward McMullen, Director of Purchasing
Birmingham Board of Education
Purchasing Department, Room 202
2015 Park Place North
Birmingham, Alabama 35203
Email: purchasing@bhm.k12.al.us

Telephone inquiries are not acceptable. All questions must be submitted in writing via email to purchasing@bhm.k12.al.us on or before **Thursday, December 20, 2018 by 1:00 P.M. CST. Questions will not be accepted after the deadline.** Response to questions will be posted on the District's website (See **1.10 Addenda**).

1.9 Representatives

Any advice, approvals, or instructions given by Board staff, technical personnel or other representatives to any Bidder are expressions of personal opinion only and do not alter or amend the ITB document. Only addenda can modify documents. All questions must be directed to the Director of Purchasing.

1.10 Addenda

Any clarification of the ITB documents will be made by addenda. The Director of Purchasing shall issue addenda to the ITB documents in response to modifications, clarifications or for any other reason the Board considers advisable. Once issued, an addendum becomes a part of the ITB documents. **Addenda will be posted on the BCS website at <https://www.bhamcityschools.org/Page/332>. It is the Bidder's responsibility to view the website for updates and addenda concerning this Invitation to Bid.**

Bidder must acknowledge receipt of addenda by completing **Attachment C - Addenda Acknowledgement Form**.

1.11 Pre-Bid Conference

There will not be a pre-bid conference for this solicitation.

1.12 Bid Due Date

Bids must be received in the Purchasing Department on or before **Thursday, January 10, 2019 by 2:00 PM CST**.

Faxed or emailed bids will not be accepted. Bids must be submitted in sufficient time to be received and time/date stamped by the Purchasing Department in Room 202 on or before the bid due date and time.

Bidders shall submit **one (1) original hard copy** and **one (1) hard copy** of the complete bid response and **one (1) original Bid Sheet (See Attachment A)** in accordance with the instructions below:

- The original shall be labeled **"ORIGINAL"** and contain original signatures in ink.
- The copy shall be labeled **"COPY"**.
- The Bid Sheet and additional pricing information shall be in a separate sealed envelope and labeled **"BID SHEET"**.
- Documents may be stapled or clipped together.

The bid response must be in a sealed envelope (including envelopes/boxes by USPS or any other delivery or courier services).

Bidders shall complete the envelope label (See Page 2) with all appropriate information and affix it to the outside of the sealed envelope containing the response. This will assist in the proper processing of the response and avoid revealing the contents of the envelope until the official solicitation opening date and time.

The District shall not be responsible for bids delivered late by the United States Postal Service (USPS), or any other delivery or courier services.

The District shall not be responsible for late bids that are delivered to the mailroom or other locations within the Central Office due to envelopes/boxes not being properly identified and labeled as specified.

Bids received after the due date and time will not be considered.

Only one (1) bid from any one Bidder will be considered. In the event of multiple submissions, the Bidder will be asked to identify which submission should be analyzed or evaluated. **In no event will the Board consider multiple submissions from the same Bidder.**

1.13 Bid Opening Date

Bids will be opened in the Purchasing Office, Room 202 located at 2015 Park Place North, Birmingham, Alabama 35203 on the bid due date and time.

No information or opinion concerning the ultimate outcome will be given while consideration of the award is in progress. All bids shall remain open for ninety (90) calendar days from the bid due date pending evaluation and award.

1.14 Bid Submittal Items

The information and forms shall be completed, signed by an officer or authorized representative of the company and included as part of the bid. Failure to comply with ITB submittal requirements may be grounds for bid rejection.

Bidder shall complete and submit the following:

- I. **One (1) original hard copy** and **one (1) hard copy** of the complete bid response and **one (1) original Bid Sheet** as outlined in **1.10**.
- II. Copy of E-Verify Memorandum of Understanding (MOU), if applicable
- III. Alternate – Deviation Form, if applicable
- IV. Sample Uniforms
- V. Required Forms
 - Attachment A - Bid Sheet Form (**separate sealed envelope**)
 - Attachment B - Insurance Requirements Form
 - Attachment C - Addenda Acknowledgement Form
 - Attachment D - Reference Form
 - Attachment E - Debarment Form
 - Attachment F - Alabama Child Protection Act of 1999 Chapter 22A Form
 - Attachment G - Minority Participation Program Policy Form
 - Attachment H - State of Alabama Immigration Law (Act 2011-535) Cert. of Compliance Form
 - Attachment I - Drug-Free Workplace Certification Form
 - Attachment J - Bid Certification Form
 - Attachment K - Non-Collusion Certification Form
 - Attachment L - Vendor Questionnaire Form
 - Attachment M - Disclosure Statement Form
 - Attachment N - Minority Participation Form

1.15 Bid Preparation

Bidders will prepare bids in accordance with the following:

1. All bids shall be typewritten or filled in with pen in black or blue ink. Bids having erasure or corrections must be initialed by the Bidder in ink. All bids must be signed in ink by an officer or employee having authority to legally bind the Bidder.
2. Unit prices will be shown when called for on the bid sheet. In the event there is a conflict between the unit price and total price, the unit price will be used in determining the correct total price.

3. The Birmingham Board of Education is exempt from Federal excise and Alabama sales and use taxes. Prices quoted shall not include Federal excise or state sales and use taxes. A Tax Exempt Certificate will be provided upon request. However, the Bidder shall be responsible for payment of all sales, use, lease, ad valorem and any other taxes that may be levied or assessed by reason of the transaction.
4. By submitting a bid, each Bidder certifies that it is a duly qualified, capable and bondable business entity, that it is not contemplating bankruptcy.
5. In setting forth these specifications, it is our intention and desire to offer equal opportunity to all Bidders, within the framework of standards of quality and design herein established. The specifications indicate the quality and services desired or acceptable, but the quality of the item and services on which bids are submitted must, in all cases, **be equal or better in quality**.

1.16 Additional Information

Bidder should include any additional information (on separate sheets) that is believed to be pertinent but not explicitly asked for elsewhere in the Invitation to Bid.

1.17 Withdrawal of Bid

No bid may be revised unless a written modification signed in the same manner as the bid is actually received by the Director of Purchasing before bid opening time. Bids may be withdrawn prior to opening time by presentation of written request to withdraw, signed in the same manner as the bid and received by the Director of Purchasing prior to bid opening time. **No bid shall be withdrawn or modified after the time set for bid opening.**

1.18 Late Bid

Bids received after the date and time set for the bid opening will not be considered.

1.19 Rejection of Bid

The Board may reject a bid, but not limited to the following, if:

1. The Bidder misrepresents or conceals any material fact in the bid.
2. The bid does not conform to the ITB documents.
3. The bid does not comply with requirements, specifications and conditions of the ITB document.
4. It is deemed in the best interest of the Board.

1.20 Acceptance of Bid

Upon acceptance of a bid by the Board and issuance of a contract award or purchase order by the Director of Purchasing, the successful Bidder will deliver the items as specified at the stated price, within the time specified, and in accordance with all provisions of the ITB documents.

1.21 Award

It is the intent of the Board to award the contract to a single Bidder. The contract will be awarded on evaluation of bids considering all essential factors and in a manner which will best serve the interest of the Birmingham Board of Education. It is not the policy of the Board to award contracts on the basis of price alone, quality of service and suitability to purpose and the needs of the Board being controlling factors.

The Board will award the contract to the lowest responsible Bidder submitting the best overall bid or may reject any or all bids.

A refusal by the first lowest responsible Bidder may result in the bid being awarded to the next lowest responsible Bidder meeting requirements and specifications.

1.22 Protests

Any protest to the Board for consideration of any bid must be submitted in writing and received by the Director of Purchasing no later than five (5) business days after date of Notice of Intent to Award. The Director of Purchasing will send a written reply to the protesting Bidder.

1.23 Disputes and Appeals

Birmingham Board of Education is the final authority on issues relating to this contract. The Director of Purchasing is the Birmingham Board of Education and Birmingham City School's representative in the award and administration of this contract, and will issue and receive all documents, notices and correspondence.

If a protest is not resolved to a Bidder's satisfaction, the Bidder may submit a notice of appeal to the Superintendent of Schools through the Director of Purchasing within five (5) business days from the Bidder's receipt of a reply to the protest. The decision of the Birmingham Board of Education is final and conclusive and binding on all parties concerned.

1.24 Cost of Preparation, Submitting Bid/Oral Presentation

All cost related to the preparation and submission of the bid and oral presentation(s) shall be borne by the Bidder.

SECTION 2: SCOPE OF WORK/SPECIFICATIONS

2.1 Sample Uniform

In order for a bid to be considered, it **must be accompanied by a complete sample uniform** for each school in accordance with the specifications provided. **The samples shall be submitted with your bid response on or before the official bid opening.**

Birmingham City Schools reserves the right to inspect the workmanship of the sample, its inner construction in particular, and for this purpose will open the lining if necessary. Sample durability will also be tested through repeated laundering, while comfort and function will be evaluated through performance-based tests.

Deviations from the bid specifications must be documented on the **Deviation Form (See Exhibit 1)**. Unless fully documented, such deviations may disqualify a bidder at the discretion of Birmingham City Schools.

2.2 Shipping/Delivery

Uniforms shall be shipped on wishbone style hangers and in wardrobe containers with ID numbers marked on the outside of each container.

Uniforms shall be delivered to:

School Name	Delivery Contact Person	Address
Carver High School	Lee Mason Band Director	3900 24th Street North Birmingham, AL 35207
Huffman High School	Gary Hamilton Band Director	950 Springville Road Birmingham, AL 35215
Jackson-Olin High School	Dr. Shirley Graham-Burrell Principal	1300 Avenue F, Ensley Birmingham, AL 35218
Parker High School	James White Band Director	400 Rev. Abraham Woods Jr. Blvd. Birmingham, AL 35204
Ramsay High School	Chris McMillian Band Director	1800 13th Avenue South Birmingham, AL 35205
Woodlawn High School	Cedric Freeman Band Director	5620 1st Avenue North Birmingham, AL 35212

DELIVERY DATE: The entire uniform order shall be in the possession of Birmingham City Schools on or before **July 15, 2019.**

2.3 Inspection

All garments are to be carefully inspected before final packing and shipment. All thread ends to be picked and cut and specifications, trim and details to be critically checked for each individual garment before shipment. Buttons to be applied and sewn at that time.

2.4 Styling Specifications

Fabric: Xtreme Dri or Equivalent

Requirement for All Schools

Band Coat Upper Sleeve Applique



Add Under Each School's Design:
Birmingham, AL



CARVER HIGH SCHOOL

BAND COAT: Band and Drum Majors

Fabric: Xtreme Dri Scarlet Red (Synthetic blend), Xtreme Dri Patriotic Blue (Synthetic blend)

Style: Fully constructed hip length coat with a center insert in front and back.

Front Closure: Center front butted with Scarlet Red nylon zipper.

Special Details:

- Fully constructed coat that allows the coat to be "Professional Laundered and machine washed".
- The coat has performance-wear "Aerocool" lining for maximum breathability and comfort for the wearer. "Aerocool" lining is woven to absorb and evaporate moisture rapidly by capillary effect. The absorption, diffusion and evaporation system of this lining is designed to maintain cool body temperature and excellent comfort for the wearer.
- The coat also utilizes performance-wear canvas that is fully machine-washable.
- The coat has snap tape at the cuffs to allow for adjustable hems without the necessity of sewing.
- The sleeves are a special pattern that allows freedom of movement for the wearer.
- There are special pre-molded (3/4" thick) firm foam shoulder pads with nylon tricot covering measuring 5" wide x 9" long at each shoulder.
- The "Comfort Collar" utilizes eight layers of construction.
- The collar lining is Xtreme Dri fabric and has a non-woven material, permanently sewn and bonded to the inside. It is sewn directly to the inboard surface of this tandem collar lining construction, centered on the lining and running the circumference of the collar are two layers of 1/2" horse hair braid reinforcement.
- The outer collar shell, also made of Xtreme Dri, has a non-woven material permanently sewn and bonded to the inside.
- Both the collar lining construction and the outer collar shell construction are sewn to two base layers of heavy duty Pellon forming the finished comfort collar.
- Each coat has an identification number, as well as a barcode.

Front Trim:

- Center panel to be Xtreme Dri Scarlet Red and side panels to be Xtreme Dri Patriotic Blue.
- Set on right side of insert, from right shoulder to right coat bottom, is a 3 1/2" wide vertical stripe of Xtreme Dri Scarlet Red with a 1/2" stripe of Xtreme Dri White slightly covering each edge.
- Set vertically on stripe is 2 1/2" tall full block "Carver" of XD White attached with white satin stitch.
- Left Chest: 4" special school logo "Picture of Ram to be XD White attached with Red satin stitch.
- Ram to be Blue direct swiss with white details.

Back Trim:

- Center panel to be Xtreme Dri Divine White.
- Side panel to be XD Scarlet Red.
- Edge body seams with 1/2" stripe of XD White.

CARVER HIGH SCHOOL

Collar:

- "Comfort Collar of Xtreme Dri White and is self-lined.
- Set in ¼" is a ¼" stripe of Xtreme Dri Scarlet Red.

Shoulder Straps:

- Xtreme Dri White held shut with a 24L Gilt Lyre button attached with disc and rings.
- Set in ¼" is a ¼" stripe of Xtreme Dri Scarlet Red.

Upper Sleeve Trim:

- Both sleeves are Xtreme Dri Scarlet.
- There is a pointed upper sleeve applique of Xtreme Dri Divine White with a ½" stripe of Xtreme Dri Raven Black slightly covering bottom edge.
- Stripe to align with stripes on coat front and back.
- Set on applique in an arc, 5/8" full block "Carver", set straight below, 5/8" full block "Rams", all of White direct swiss.

Cuff:

- No trim.

BAND JUMPSUIT: (Bibber-Trouser) Band and Drum Majors

Fabric: Xtreme Dri Scarlet Red (Synthetic blend)

Options:	Fully Lined	_____	One-Half (1/2) Lined	_____
	Adjustable Zipper	_____	Hemmed	_____
	Side Pockets	_____	Welt pocket	_____
	Flair Legs	_____	Heel Guards	_____
	Suspender Buttons	_____	French Fly	_____
	Front Zipper	<u>XXXX</u>	Back Zipper	_____

Stripe: 2" of Xtreme Dri Patriotic Blue piped each side with White fabric piping

Pockets: Two as part of the fly.

Special Features and Details:

- Special "Racer Back style".
- Identification numbers.
- 18" legs.
- 1 ¼" shoulder straps of jumpsuit fabric with nylon slides and black elastic in back of suspenders.
- Inseam sewn with 5/8" seams for let out.
- 4-way reinforced crotch.
- 3" let-out in center back.
- Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam.

CARVER HIGH SCHOOL

BAND CAPE:

- Waist length cape with turn backs of XD Divine that is lined with XD Scarlet Red, two button holes at each for cape attachment.
- Set vertically down cape, above the turn back, 3" block "RAMS" of XD Patriotic blue with red satin stitch.

BAND HEADGEAR:

Style:	C-51" flat top shako
Plumeholder:	Center Front
Visor:	White
Top Material:	Xtreme Dri Patriotic Blue
Side Material:	Xtreme Dri Scarlet Red
Bands:	Both of Xtreme Dri Scarlet Red. Pipe top of bottom band and bottom of top band with White fabric piping.
Ornament:	S-800 Gilt
Chinstrap:	Clear with a gilt buckle
Front Chain:	B-336 Gilt
Side Buttons:	45L Gilt Lyre
Special Trim Details:	Metal hook in back of shako for chinstrap. Vinyl I.D. pocket in top of shako.
Plume:	10" White French Fountain

CARVER HIGH SCHOOL

DRUM MAJOR CAPE:

- Long length cape with two buttonholes on each shoulder.
- Outside to be Xtreme Dri Scarlet Red with "RAMS" in Divine white letters going down the center
- Underside to be Xtreme Dri Divine White.

DRUM MAJOR HEADGEAR:

Style: 12" White Fur Busby Hats with matted front in Scarlett Red with Patriotic Blue "C" in center

Plume: 12" Scarlet Red

DRUM MAJOR EPAULETTES:

Style: Fringed and Beaded

Colors: Base – Red; Fringe and Cord – Patriotic Blue



ACCESSORIES:

Garment Bag: Denier nylon with accessory pocket, clear vinyl ID window and one-color screen-print of school band logo.

Shako Box: Black plastic Shako-Mate.



HUFFMAN HIGH SCHOOL

BAND COAT: **Band and Drum Majors**

Fabric: Xtreme Dri Kelly Green (Synthetic blend), Xtreme Dri Orange (Synthetic blend)

Style: Fully constructed hip length coat with a center insert in front and back.

Front Closure: Center front butted with Kelly Green nylon zipper.

Special Details:

- Fully constructed coat that allows the coat to be “Professional Laundered and machine washed”.
- The coat has performance-wear “Aerocool” lining for maximum breathability and comfort for the wearer. “Aerocool” lining is woven to absorb and evaporate moisture rapidly by capillary effect. The absorption, diffusion and evaporation system of this lining is designed to maintain cool body temperature and excellent comfort for the wearer.
- The coat also utilizes performance-wear canvas that is fully machine-washable.
- The coat has snap tape at the cuffs to allow for adjustable hems without the necessity of sewing.
- The sleeves are a special pattern that allows freedom of movement for the wearer.
- There are special pre-molded (3/4" thick) firm foam shoulder pads with nylon tricot covering measuring 5" wide x 9" long at each shoulder.
- The “Comfort Collar” utilizes eight layers of construction.
- The collar lining is Xtreme Dri fabric and has a non-woven material, permanently sewn and bonded to the inside. It is sewn directly to the inboard surface of this tandem collar lining construction, centered on the lining and running the circumference of the collar are two layers of 1/2" horse hair braid reinforcement.
- The outer collar shell, also made of Xtreme Dri, has a non-woven material permanently sewn and bonded to the inside.
- Both the collar lining construction and the outer collar shell construction are sewn to two base layers of heavy duty Pellon forming the finished comfort collar.
- Each coat has an identification number, as well as a barcode.

Front Trim:

- Center panel to be Xtreme Dri Divine White and side panels to be Xtreme Dri Green.
- Set on right side of insert, from right shoulder to right coat bottom, is a 3 ½" wide vertical stripe of Xtreme Dri Green with a ½" stripe of Xtreme Dri Orange slightly covering each edge.
- Set vertically on stripe is 2 ½" tall full block “Huffman” of XD Orange attached with Kelly Green satin stitch.
- Left Chest: 4" special school logo

Back Trim:

- Center panel to be Xtreme Dri Divine White.
- Side panel to be XD Green
- Edge body seams with ½" stripe of XD Orange.

HUFFMAN HIGH SCHOOL

Collar:

- "Comfort Collar of Xtreme Dri Orange and is self-lined.
- Set in $\frac{1}{4}$ " is a $\frac{1}{4}$ " stripe of Xtreme Dri Green

Shoulder Straps:

- Xtreme Dri Orange held shut with a 24L Gilt Lyre button attached with disc and rings.
- Set in $\frac{1}{4}$ " is a $\frac{1}{4}$ " stripe of Xtreme Dri Green.

Upper Sleeve Trim:

- Both sleeves are Xtreme Dri Orange.
- There is a pointed upper sleeve applique of Xtreme Dri Divine White with a $\frac{1}{2}$ " stripe of Xtreme Dri Kelly Green slightly covering bottom edge.
- Stripe to align with stripes on coat front and back.
- Set on applique in an arc, $\frac{5}{8}$ " full block "Huffman", set straight below, $\frac{5}{8}$ " full block "Vikings", all of Orange direct swiss.

Cuff:

- No trim.

BAND JUMPSUIT: (Bibber-Trouser) Band and Drum Majors

Fabric: Xtreme Dri Kelly Green (Synthetic blend)

Options:	Fully Lined	_____	One-Half (1/2) Lined	_____
	Adjustable Zipper	_____	Hemmed	_____
	Side Pockets	_____	Welt pocket	_____
	Flair Legs	_____	Heel Guards	_____
	Suspender Buttons	_____	French Fly	_____
	Front Zipper	<u>XXXX</u>	Back Zipper	_____

Stripe: 2" of Xtreme Dri Orange stripe each side with White fabric piping

Pockets: Two as part of the fly.

Special Features and Details:

- Special "Racer Back style".
- Identification numbers.
- 18" legs.
- 1 $\frac{1}{4}$ " shoulder straps of jumpsuit fabric with nylon slides and black elastic in back of suspenders.
- Inseam sewn with $\frac{5}{8}$ " seams for let out.
- 4-way reinforced crotch.
- 3" let-out in center back.
- Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam.

HUFFMAN HIGH SCHOOL

BAND SHOULDER DRAPE:

- To be worn on right shoulder.
- Reversible.
- Approx. 5" wide and 23" long.
- Pointed at bottom.
- Side one to be Xtreme Dri Green with ½" stripe of Xtreme Dri Orange set flush to outside edge.
- Set down drape 2" "Vikings" of Green direct swiss with White outline.
- Side two to be Xtreme Dri Orange with ½" stripe of Xtreme Dri Divine White set flush to outside edge.
- Set down drape, 2" "Vikings" of Green direct swiss with White outline.

BAND HEADGEAR:

Style:	C-115" slant top shako
Plumeholder:	Center Front
Visor:	White
Top Material:	Xtreme Dri Kelly Green
Side Material:	Xtreme Dri White
Bands:	Both of Xtreme Dri Orange. Pipe top of bottom band and bottom of top band with Orange fabric piping.
Ornament:	S-800 Gilt
Chinstrap:	White with a gilt buckle
Front Chain:	B-336 Gilt
Side Buttons:	45L Gilt Lyre
Special Trim Details:	Metal hook in back of shako for chinstrap. Vinyl I.D. pocket in top of shako.
Plume:	10" White French Fountain

HUFFMAN HIGH SCHOOL

DRUM MAJOR CAPE:

- Long length cape with two buttonholes on each shoulder.
- Outside to be Xtreme Dri Green.
- Outside to be Xtreme Dri Kelly Green with "VIKINGS" in Divine white letters going down the center
- Underside to be Xtreme Dri Divine White.

DRUM MAJOR HEADGEAR:

Style: 12" White Fur Busby Hats with 2 cords Kelly green and Orange across front
Plume: 12" Kelly Green

DRUM MAJOR EPAULETTES:

Style: Fringed and Beaded
Colors: Base – Kelly Green; Fringe and Cords -Orange



ACCESSORIES:

Garment Bag: Denier nylon with accessory pocket, clear vinyl ID window and one-color screen-print of school band logo.

Shako Box: Black plastic Shako-Mate.



JACKSON-OLIN HIGH SCHOOL

BAND COAT: **Band and Drum Majors**

Fabric: Xtreme Dri Kelly Green (Synthetic blend), Xtreme Dri Old Gold (Synthetic blend)

Style: Fully constructed hip length coat with a center insert in front and back.

Front Closure: Center front butted with Kelly Green nylon zipper.

Special Details:

- Fully constructed coat that allows the coat to be "Professional Laundered and machine washed".
- The coat has performance-wear "Aerocool" lining for maximum breathability and comfort for the wearer. "Aerocool" lining is woven to absorb and evaporate moisture rapidly by capillary effect. The absorption, diffusion and evaporation system of this lining is designed to maintain cool body temperature and excellent comfort for the wearer.
- The coat also utilizes performance-wear canvas that is fully machine-washable.
- The coat has snap tape at the cuffs to allow for adjustable hems without the necessity of sewing.
- The sleeves are a special pattern that allows freedom of movement for the wearer.
- There are special pre-molded (3/4" thick) firm foam shoulder pads with nylon tricot covering measuring 5" wide x 9" long at each shoulder.
- The "Comfort Collar" utilizes eight layers of construction.
- The collar lining is Xtreme Dri fabric and has a non-woven material, permanently sewn and bonded to the inside. It is sewn directly to the inboard surface of this tandem collar lining construction, centered on the lining and running the circumference of the collar are two layers of 1/2" horse hair braid reinforcement.
- The outer collar shell, also made of Xtreme Dri, has a non-woven material permanently sewn and bonded to the inside.
- Both the collar lining construction and the outer collar shell construction are sewn to two base layers of heavy duty Pellon forming the finished comfort collar.
- Each coat has an identification number, as well as a barcode.

Front Trim:

- Center panel to be Xtreme Dri Kelly Green and side panels to be Xtreme Dri Old Gold.
- Set on right side of insert, from right shoulder to right coat bottom, is a 3 1/2" wide vertical stripe of Xtreme Dri Old Gold with a 1/2" stripe of Xtreme Dri White slightly covering each edge.
- Set vertically on stripe is 2 1/2" tall full block "Jackson-Olin" of XD Kelly Green attached with Old Gold satinstitch.
- Left Chest: "J O" letters in Old gold satinstitch.

Back Trim:

- Center panel to be Xtreme Dri Divine White.
- Side panel to be XD Kelly Green.
- Edge body seams with 1/2" stripe of XD White.

Collar:

- "Comfort Collar of Xtreme Dri Kelly Green and is self-lined.
- Set in 1/4" is a 1/4" stripe of Xtreme Dri Kelly Green.

JACKSON-OLIN HIGH SCHOOL

Shoulder Straps:

- Xtreme Dri White held shut with a 24L Gilt Lyre button attached with disc and rings.
- Set in $\frac{1}{4}$ " is a $\frac{1}{4}$ " stripe of Xtreme Dri Kelly Green.

Upper Sleeve Trim:

- Both sleeves are Xtreme Dri Old Gold.
- There is a pointed upper sleeve applique of Xtreme Dri Divine White with a $\frac{1}{2}$ " stripe of Xtreme Dri Kelly Green slightly covering bottom edge.
- Stripe to align with stripes on coat front and back.
- Set on applique in an arc, $\frac{5}{8}$ " full block "Mean Green", set straight below, in an arc, $\frac{5}{8}$ " full block "Mean Green", all of White direct swiss.

Cuff:

- No trim.

BAND JUMPSUIT: (Bibber-Trouser) Band and Drum Majors

Fabric: Xtreme Dri Kelly Green (Synthetic blend)

Options:	Fully Lined	_____	One-Half (1/2) Lined	_____
	Adjustable Zipper	_____	Hemmed	_____
	Side Pockets	_____	Welt pocket	_____
	Flair Legs	_____	Heel Guards	_____
	Suspender Buttons	_____	French Fly	_____
	Front Zipper	<u>XXXX</u>	Back Zipper	_____

Stripe: 2" of Xtreme Dri Old Gold stripe and each side with White fabric piping

Pockets: Two as part of the fly.

Special Features and Details:

- Special "Racer Back style".
- Identification numbers.
- 18" legs.
- 1 $\frac{1}{4}$ " shoulder straps of jumpsuit fabric with nylon slides and black elastic in back of suspenders.
- Inseam sewn with $\frac{5}{8}$ " seams for let out.
- 4-way reinforced crotch.
- 3" let-out in center back.
- Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam.

JACKSON-OLIN HIGH SCHOOL

BAND CAPE:

- Full Waist length cape of XD Old Gold, two button holes at each for cape attachment.
- Picture of Mustang centered

BAND HEADGEAR:

Style:	C-51" flat top shako
Plumeholder:	Center Front
Visor:	White
Top Material:	Xtreme Dri Kelly Green
Side Material:	Xtreme Dri Kelly Green
Bands:	Both of Xtreme Dri Old Gold. Pipe top of bottom band and bottom of top band with White fabric piping.
Ornament:	S-800 Gilt
Chinstrap:	White with a gilt buckle
Front Chain:	B-336 Gilt
Side Buttons:	45L Gilt Lyre
Special Trim Details:	Metal hook in back of shako for chinstrap. Vinyl I.D. pocket in top of shako.
Plume:	10" White French Fountain

JACKSON-OLIN HIGH SCHOOL

DRUM MAJOR CAPE:

- Long length cape with two buttonholes on each shoulder.
- Outside to be Xtreme Dri Old Gold with Mustang Picture Centered
- Underside to be Xtreme Dri Divine Green.

DRUM MAJOR HEADGEAR:

Style: 12" White Fur Busby Hats with 2 cords Kelly green and Old Gold across front
Plume: 12" Kelly Green

DRUM MAJOR EPAULETTES:

Style: Fringed and Beaded
Colors: Base – Kelly Green; Fringe and Cord – Old Gold



ACCESSORIES:

Garment Bag: Denier nylon with accessory pocket, clear vinyl ID window and one-color screen-print of school band logo.

Shako Box: Black plastic Shako-Mate.



PARKER HIGH SCHOOL

BAND COAT: Band and Drum Majors

Fabric: Xtreme Dri Passionate Purple (Synthetic blend), Xtreme Dri Glamorous Silver (Synthetic blend)

Style: Fully constructed hip length coat with a center insert in front and back.

Side Closure: Right Side front butted with purple nylon zipper.

Special Details:

- Fully constructed coat that allows the coat to be "Professional Laundered and machine washed".
- The coat has performance-wear "Aerocool" lining for maximum breathability and comfort for the wearer. "Aerocool" lining is woven to absorb and evaporate moisture rapidly by capillary effect. The absorption, diffusion and evaporation system of this lining is designed to maintain cool body temperature and excellent comfort for the wearer.
- The coat also utilizes performance-wear canvas that is fully machine-washable.
- The coat has snap tape at the cuffs to allow for adjustable hems without the necessity of sewing.
- The sleeves are a special pattern that allows freedom of movement for the wearer.
- There are special pre-molded (3/4" thick) firm foam shoulder pads with nylon tricot covering measuring 5" wide x 9" long at each shoulder.
- The "Comfort Collar" utilizes eight layers of construction.
- The collar lining is Xtreme Dri fabric and has a non-woven material, permanently sewn and bonded to the inside. It is sewn directly to the inboard surface of this tandem collar lining construction, centered on the lining and running the circumference of the collar are two layers of 1/2" horse hair braid reinforcement.
- The outer collar shell, also made of Xtreme Dri, has a non-woven material permanently sewn and bonded to the inside.
- Both the collar lining construction and the outer collar shell construction are sewn to two base layers of heavy duty Pellon forming the finished comfort collar.
- Each coat has an identification number, as well as a barcode.

Front Trim:

- Center panel to be Xtreme Dri Divine White and side panels to be Xtreme Dri Purple.
- Center panel the letter "P" in Purple with school's crest

Back Trim:

- Center panel to be Xtreme Dri Divine White.
- Side panel to be XD Purple.
- Edge body seams with 1/2" stripe of XD White.

Collar:

- "Comfort Collar of Xtreme Dri Purple and is self-lined.
- Set in 1/4" is a 1/4" stripe of Xtreme Dri White.

PARKER HIGH SCHOOL

Shoulder Straps:

- Xtreme Dri White held shut with a 24L Gilt Lyre button attached with disc and rings.
- Set in $\frac{1}{4}$ " is a $\frac{1}{4}$ " stripe of Xtreme Dri Purple.

Upper Sleeve Trim:

- Both sleeves are Xtreme Dri Purple.
- There is a pointed upper sleeve applique of Xtreme Dri Divine White with a $\frac{1}{2}$ " stripe of Xtreme Dri Silver slightly covering bottom edge.
- Stripe to align with stripes on coat front and back.
- Set on applique in an arc, 5/8" full block "A. H. Parker", set straight below, 5/8" full block "Thundering Herd", all of Purple swiss.

Cuff:

- No trim.

BAND JUMPSUIT: (Bibber-Trouser) **Band and Drum Majors**

Fabric: Xtreme Dri Purple (Synthetic blend)

Options:	Fully Lined	_____	One-Half (1/2) Lined	_____
	Adjustable Zipper	_____	Hemmed	_____
	Side Pockets	_____	Welt pocket	_____
	Flair Legs	_____	Heel Guards	_____
	Suspender Buttons	_____	French Fly	_____
	Front Zipper	<u>XXXX</u>	Back Zipper	_____

Stripe: 2" of Xtreme Dri White stripe and each side with White fabric piping

Pockets: Two as part of the fly.

Special Features and Details:

- Special "Racer Back style".
- Identification numbers.
- 18" legs.
- 1 $\frac{1}{4}$ " shoulder straps of jumpsuit fabric with nylon slides and black elastic in back of suspenders.
- Inseam sewn with 5/8" seams for let out.
- 4-way reinforced crotch.
- 3" let-out in center back.
- Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam.

PARKER HIGH SCHOOL

BAND SHOULDER DRAPE:

- To be worn on right shoulder.
- Reversible.
- Approx. 5" wide and 23" long.
- Pointed at bottom.
- Side one to be Xtreme Dri Purple with ½" stripe of Xtreme Dri Divine White set flush to outside edge.
- Side two to be Xtreme Dri Purple with ½" stripe of Xtreme Dri Divine White set flush to outside edge.

BAND HEADGEAR:

Style:	C-51" flat top shako
Plumeholder:	Center Front
Visor:	White
Top Material:	Xtreme Dri Purple
Side Material:	Xtreme Dri Purple
Bands:	Both of Xtreme Dri Purple. Pipe top of bottom band and bottom of top band with White fabric piping.
Ornament:	S-800 Gilt
Chinstrap:	white with a gilt buckle
Front Chain:	B-336 Gilt
Side Buttons:	45L Gilt Lyre
Special Trim Details:	Metal hook in back of shako for chinstrap. Vinyl I.D. pocket in top of shako.
Plume:	10" White French Fountain

PARKER HIGH SCHOOL

DRUM MAJOR CAPE:

- Long length cape with two buttonholes on each shoulder.
- Outside to be Xtreme Dri Purple.
- Underside to be Xtreme Dri Divine White.

DRUM MAJOR HEADGEAR:

Style: 12" White Fur Busby Hats with matted purple front and white "P" in center

Plume: 12" Purple

DRUM MAJOR EPAULETTES:

Style: Fringed and Beaded

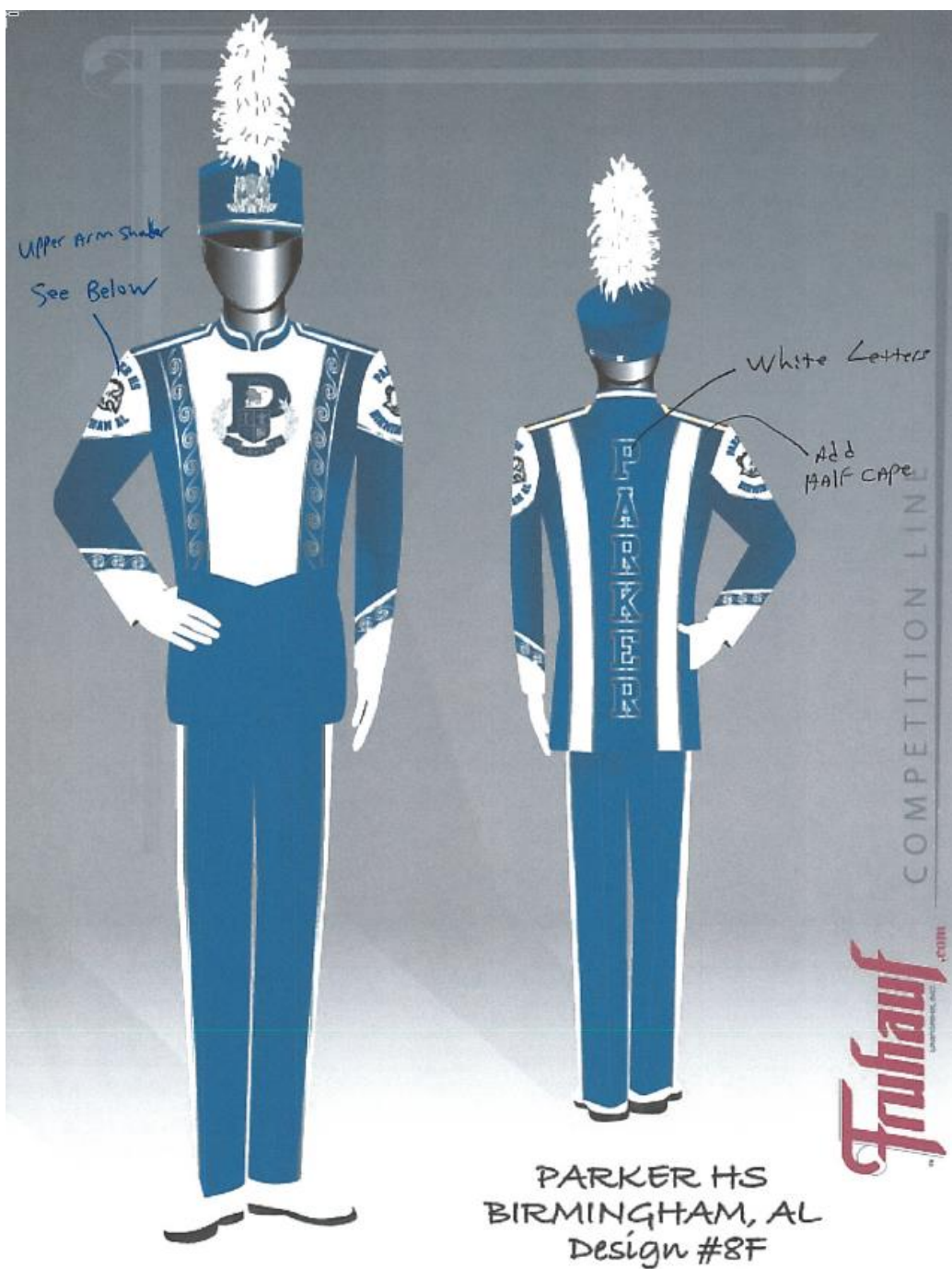
Colors: Base – Purple; Fringe and Cord – Silver



ACCESSORIES:

Garment Bag: Denier nylon with accessory pocket, clear vinyl ID window and one-color screen-print of school band logo.

Shako Box: Black plastic Shako-Mate.



“Both Upper Arm Shoulder”

A.H. Parker High School



Birmingham, AL

Parker's Logo



RAMSAY HIGH SCHOOL

BAND COAT: **Band and Drum Majors**

Fabric: Xtreme Dri Royal Blue (Synthetic blend), Xtreme Dri Divine White (Synthetic blend)

Style: Fully constructed hip length coat with a center insert in front and back.

Front Closure: Center front butted with royal blue nylon zipper.

Special Details:

- Fully constructed coat that allows the coat to be "Professional Laundered and machine washed".
- The coat has performance-wear "Aerocool" lining for maximum breathability and comfort for the wearer. "Aerocool" lining is woven to absorb and evaporate moisture rapidly by capillary effect. The absorption, diffusion and evaporation system of this lining is designed to maintain cool body temperature and excellent comfort for the wearer.
- The coat also utilizes performance-wear canvas that is fully machine-washable.
- The coat has snap tape at the cuffs to allow for adjustable hems without the necessity of sewing.
- The sleeves are a special pattern that allows freedom of movement for the wearer.
- There are special pre-molded (3/4" thick) firm foam shoulder pads with nylon tricot covering measuring 5" wide x 9" long at each shoulder.
- The "Comfort Collar" utilizes eight layers of construction.
- The collar lining is Xtreme Dri fabric and has a non-woven material, permanently sewn and bonded to the inside. It is sewn directly to the inboard surface of this tandem collar lining construction, centered on the lining and running the circumference of the collar are two layers of 1/2" horse hair braid reinforcement.
- The outer collar shell, also made of Xtreme Dri, has a non-woven material permanently sewn and bonded to the inside.
- Both the collar lining construction and the outer collar shell construction are sewn to two base layers of heavy duty Pellon forming the finished comfort collar.
- Each coat has an identification number, as well as a barcode.

Front Trim:

- Center panel to be Xtreme Dri Divine White and side panels to be Xtreme Dri Royal Blue.
- Set on right side of insert, from right shoulder to right coat bottom, is a 3 1/2" wide vertical stripe of Xtreme Dri Royal Blue with a 1/2" stripe of Xtreme Dri Silver/Gray slightly covering each edge.
- Set vertically on stripe is 2 1/2" tall full block pattern attached with white satinstitch.
- Left Chest Scripted "R"
- Script "R" to be divine white direct swiss with white details.

Back Trim:

- Center panel to be Xtreme Dri Divine White.
- Side panel to be XD Royal Blue.
- Edge body seams with 1/2" stripe of XD Silver/Gray.

RAMSAY HIGH SCHOOL

Collar:

- "Comfort Collar of Xtreme Dri Royal Blue and is self-lined.
- Set in $\frac{1}{4}$ " is a $\frac{1}{4}$ " stripe of Xtreme Divine White.

Shoulder Straps:

- Xtreme Dri Royal Blue held shut with a 24L Gilt Lyre button attached with disc and rings.
- Set in $\frac{1}{4}$ " is a $\frac{1}{4}$ " stripe of Xtreme Dri Divine White.

Upper Sleeve Trim:

- Both sleeves are Xtreme Dri Royal Blue.
- There is a pointed upper sleeve applique of Xtreme Dri white with a $\frac{1}{2}$ " stripe of Xtreme Dri Divine White slightly covering bottom edge.
- Stripe to align with stripes on coat front and back.
- Set on applique in an arc, $\frac{5}{8}$ " full block "RAMSAY", set straight below, $\frac{5}{8}$ " full block "RAMS", all of White direct swiss.

Cuff:

- No trim.

BAND JUMPSUIT: (Bibber-Trouser) **Band and Drum Majors**

Fabric: Xtreme Dri Royal Blue (Synthetic blend)

Options:	Fully Lined	_____	One-Half (1/2) Lined	_____
	Adjustable Zipper	_____	Hemmed	_____
	Side Pockets	_____	Welt pocket	_____
	Flair Legs	_____	Heel Guards	_____
	Suspender Buttons	_____	French Fly	_____
	Front Zipper	<u>XXXX</u>	Back Zipper	_____

Stripe: 2" of Xtreme Dri Silver/Gray piped each side with White fabric piping

Pockets: Two as part of the fly.

Special Features and Details:

- Special "Racer Back style".
- Identification numbers.
- 18" legs.
- 1 $\frac{1}{4}$ " shoulder straps of jumpsuit fabric with nylon slides and black elastic in back of suspenders.
- Inseam sewn with $\frac{5}{8}$ " seams for let out.
- 4-way reinforced crotch.
- 3" let-out in center back.
- Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam.

RAMSAY HIGH SCHOOL

BAND SHOULDER DRAPE:

- To be worn on right shoulder.
- Reversible.
- Approx. 5" wide and 23" long.
- Pointed at bottom.
- Side one to be Xtreme Dri Royal Blue with ½" stripe of Xtreme Dri Divine White set flush to outside edge.
- Set down drape 2" "RAMS" of White direct swiss with Silver Grey outline.
- Side two to be Xtreme Dri Royal Blue with ½" stripe of Xtreme Dri Divine White set flush to outside edge.
- Set down drape, 2" "RAMS" of White direct swiss with Royal Blue outline.

BAND HEADGEAR:

Style:	C-51" flat top shako
Plumeholder:	Center Front
Visor:	White
Top Material:	Xtreme Dri Royal Blue
Side Material:	Xtreme Dri Silver/Gray
Bands:	Both of Xtreme Dri Royal Blue. Pipe top of bottom band and bottom of top band with White fabric piping.
Ornament:	S-800 Gilt
Chinstrap:	White with a gilt buckle
Front Chain:	B-336 Gilt
Side Buttons:	45L Gilt Lyre
Special Trim Details:	Metal hook in back of shako for chinstrap. Vinyl I.D. pocket in top of shako.
Plume:	10" White French Fountain

RAMSAY HIGH SCHOOL

DRUM MAJOR CAPE:

- Long length cape with two buttonholes on each shoulder.
- Outside to be Xtreme Dri Royal Blue.
- Underside to be Xtreme Dri Divine White.

DRUM MAJOR HEADGEAR:

Style: 12" White Fur Busby Hats

Plume: 12" Royal Blue

DRUM MAJOR EPAULETTES:

Style: Fringed and Beaded

Colors: Base – Royal Blue; Fringe and Cord – Silver



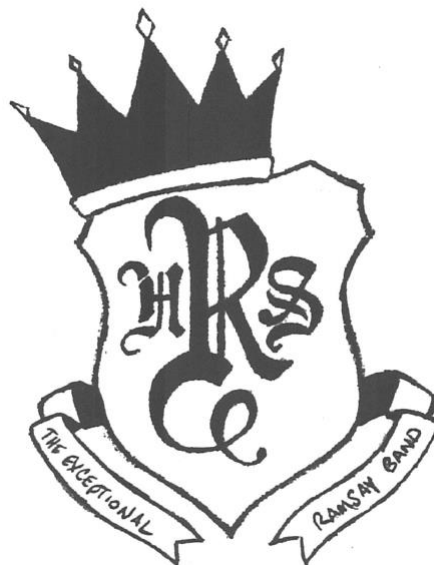
ACCESSORIES:

Garment Bag: Denier nylon with accessory pocket, clear vinyl ID window and one-color screen-print of school band logo.

Shako Box: Black plastic Shako-Mate.



Ramsay's Logo



WOODLAWN HIGH SCHOOL

BAND COAT: **Band and Drum Majors**

Fabric: Xtreme Dri Old Gold (Synthetic blend), Xtreme Dri Green (Synthetic blend)

Style: Fully constructed hip length coat with a center insert in front and back.

Side Closure: Side buttoned with Forrest Green nylon zipper.

Special Details:

- Fully constructed coat that allows the coat to be "Professional Laundered and machine washed".
- The coat has performance-wear "Aerocool" lining for maximum breathability and comfort for the wearer. "Aerocool" lining is woven to absorb and evaporate moisture rapidly by capillary effect. The absorption, diffusion and evaporation system of this lining is designed to maintain cool body temperature and excellent comfort for the wearer.
- The coat also utilizes performance-wear canvas that is fully machine-washable.
- The coat has snap tape at the cuffs to allow for adjustable hems without the necessity of sewing.
- The sleeves are a special pattern that allows freedom of movement for the wearer.
- There are special pre-molded (3/4" thick) firm foam shoulder pads with nylon tricot covering measuring 5" wide x 9" long at each shoulder.
- The "Comfort Collar" utilizes eight layers of construction.
- The collar lining is Xtreme Dri fabric and has a non-woven material, permanently sewn and bonded to the inside. It is sewn directly to the inboard surface of this tandem collar lining construction, centered on the lining and running the circumference of the collar are two layers of 1/2" horse hair braid reinforcement.
- The outer collar shell, also made of Xtreme Dri, has a non-woven material permanently sewn and bonded to the inside.
- Both the collar lining construction and the outer collar shell construction are sewn to two base layers of heavy duty Pellon forming the finished comfort collar.
- Each coat has an identification number, as well as a barcode.

Front Trim:

- Center panel to be Xtreme Dri GREEN to be Xtreme Dri Old Gold.
- Set on right side of insert, from right shoulder to right coat bottom, is a 3 1/2" wide vertical stripe of Xtreme Dri Old Gold with a 1/2" stripe of Xtreme Dri GOLD slightly covering each edge.
- Set Slant curve on stripe is 2 1/2" tall full block "Woodlawn" of XD White attached with Forrest Green satin stitch.

Back Trim:

- Center panel to be Xtreme Dri Green.
- Side panel to be XD Old Gold.
- Edge body seams with 1/2" stripe of XD Old Gold

WOODLAWN HIGH SCHOOL

Collar:

- "Comfort Collar of Xtreme Dri Gold and is self-lined.
- Set in $\frac{1}{4}$ " is a $\frac{1}{4}$ " stripe of Xtreme Dri Topaz Gold.

Shoulder Straps:

- Xtreme Dri White held shut with a 24L Gilt Lyre button attached with disc and rings.
- Set in $\frac{1}{4}$ " is a $\frac{1}{4}$ " stripe of Xtreme Dri Topaz Gold.

Upper Sleeve Trim:

- Both sleeves are Xtreme Dri Topaz Gold.
- There is a pointed upper sleeve applique of Xtreme Dri Divine White with a $\frac{1}{2}$ " stripe of Xtreme Dri Gold slightly covering bottom edge.
- Stripe to align with stripes on coat front and back.
- Set on applique in an arc, $\frac{5}{8}$ " full block "Woodlawn", set straight below, $\frac{5}{8}$ " full block "Colonols", all of Gold direct swiss.

Cuff:

- No trim.

BAND JUMPSUIT: (Bibber-Trouser) Band and Drum Majors

Fabric: Xtreme Dri Green (Synthetic blend)

Options:	Fully Lined	_____	One-Half (1/2) Lined	_____
	Adjustable Zipper	_____	Hemmed	_____
	Side Pockets	_____	Welt pocket	_____
	Flair Legs	_____	Heel Guards	_____
	Suspender Buttons	_____	French Fly	_____
	Front Zipper	<u>XXXX</u>	Back Zipper	_____

Stripe: 2" of Xtreme Dri Old Gold piped each side with White fabric piping

Pockets: Two as part of the fly.

Special Features and Details:

- Special "Racer Back style".
- Identification numbers.
- 18" legs.
- 1 $\frac{1}{4}$ " shoulder straps of jumpsuit fabric with nylon slides and black elastic in back of suspenders.
- Inseam sewn with $\frac{5}{8}$ " seams for let out.
- 4-way reinforced crotch.
- 3" let-out in center back.
- Snap tape is on back of seam allowance on the out seam and it is on the front side of the seam allowance on the inseam.

WOODLAWN HIGH SCHOOL

BAND SHOULDER DRAPE:

- To be worn on right shoulder.
- Reversible.
- Approx. 5" wide and 23" long.
- Pointed at bottom.
- Side one to be Xtreme Dri Old Gold with ½" stripe of Xtreme Dri Divine White set flush to outside edge.
- Set down drape 2" "Colonols" of Green direct swiss with White outline.
- Side two to be Xtreme Dri Green with ½" stripe of Xtreme Dri Divine White set flush to outside edge.
- Set down drape, 2" "Colonols" of Gold direct swiss with White outline.

BAND HEADGEAR:

Style:	C-51" flat top shako
Plumeholder:	Center Front
Visor:	White
Top Material:	Xtreme Dri Forrest Green
Side Material:	Xtreme Dri Old Gold
Bands:	Both of Xtreme Dri White. Pipe top of bottom band and bottom of top band with White fabric piping.
Ornament:	S-800 Gilt
Chinstrap:	White with a gilt buckle
Front Chain:	B-336 Gilt
Side Buttons:	45L Gilt Lyre
Special Trim Details:	Metal hook in back of shako for chinstrap. Vinyl I.D. pocket in top of shako.
Plume:	10" White French Fountain

WOODLAWN HIGH SCHOOL

DRUM MAJOR CAPE:

- Long length cape with two buttonholes on each shoulder.
- Outside to be Xtreme Dri Old Gold.
- Underside to be Xtreme Dri Divine White.

DRUM MAJOR HEADGEAR:

Style: 12" White Fur Busby Hats
Plume: 12" Forest Green

DRUM MAJOR EPAULETTES:

Style: Fringed and Beaded
Colors: Base – Forest Green; Fringe and Cord – Old Gold



ACCESSORIES:

Garment Bag: Denier nylon with accessory pocket, clear vinyl ID window and one-color screen-print of school band logo.

Shako Box: Black plastic Shako-Mate.



SECTION 3: TERMS AND CONDITIONS

3.1 Bid Validity Period

Each Bidder agrees that its bid will remain firm and subject to acceptance by the Board for a period of ninety (90) calendar days from the bid opening date.

3.2 Disposition of Bid

All material submitted in response to this Invitation to Bid shall become the property of the Birmingham Board of Education.

3.3 Bid Security

- ☐ Bid Security, Required
- ☒ Bid Security, Not Required

3.4 Insurance Requirements

The successful Bidder shall provide the Purchasing Department a current Certificate of Insurance (COI) as evidence of the required types of insurance and minimum liabilities specified in **Attachment B - Insurance Requirements Form**.

Upon notice of award, the COI must be submitted to the Purchasing Department within five (5) business days of notice. Bidder will not be issued a purchase order or contract before receipt of a COI. Therefore, the Bidder shall not commence work on the project until after the Purchasing Department is in receipt of a COI.

The Board reserves the right to terminate any resulting contract, if the Bidder fails to keep these policies in force for the specified amounts or for the duration of the contract term.

3.5 Orders

Purchase Orders are required for all orders. Bidders shall not accept or deliver orders without the issuance of a Purchase Order. Bidders shall not accept or deliver orders against a requisition number.

3.6 Purchase Orders

Bidder shall not accept orders or perform any work prior to the receipt of a purchase order from Birmingham City Schools. A purchase order issued by the Purchasing Department is the only legal authorization for Bidders to perform services or provide commodities to the District.

A commitment, either written or verbal, from District employees without a purchase order issued by the Purchasing Department does not constitute an obligation by the District to a Bidder. Bidders that perform services or provide commodities without a purchase order issued by the Purchasing Department do so at their own risk and at risk of non-payment.

3.7 Invoicing and Payment

Each order will be on a separate invoice and sent to the Accounts Payable Department. Vendor must submit original invoices for payment.

At a minimum, invoices will include:

1. Name, address and telephone number of the Vendor.
2. The purchase order number.
3. Accurate listing of goods/services.
4. Quantity, applicable unit prices, total prices and total invoice amount.
5. Any additional information specified by the Invitation to Bid.

All invoices should be mailed to:

**Birmingham Board of Education
ATTN: Accounts Payable
2015 Park Place North
Birmingham, Alabama 35203
Email: accountspayable@bhm.k12.al.us**

- Upon satisfactory delivery and acceptance of goods and/or services and submission of an invoice, Birmingham City Schools will make payment to the address shown on the purchase order.
- No invoice shall be paid until all goods and/or services have been provided by the Vendor and verified by BCS staff/requestor.
- Payment terms are Net Thirty (30) Days.
- The District will not pay any penalties for late payment of invoices.
- The District is exempt from State sales tax. All federal and state taxes and fees that can be eliminated in sales to public school systems in the State of Alabama should not be included in the proposed price.

3.8 Gratuities

The Board may terminate this contract if the Board finds, after notice and hearing, that gratuities (in the form of entertainment, gifts or otherwise) were offered or given by the Bidder, or any agent or representative of the Bidder, to any officer or employee of the Birmingham Board of Education to secure favorable treatment with respect to the awarding, amending or making of any determination with respect to the performance of the contract.

3.9 Non-Discrimination

Birmingham Board of Education is committed to ensuring equal opportunity in and equal access for Bidders regardless of race, color, religion, national origin, gender, age, disability or sexual orientation. In this regard, the Board encourages Bidders to show a good faith effort to purchase goods, services and materials from minority and women owned suppliers and contractors.

Bidder shall not discriminate against client, employee or applicant for employment because of race, age, color, religion, sex, national origin, physical or mental disability, marital status or medical status. Bidder shall comply with all applicable sections of the American with Disability Act.

3.10 Confidential and Proprietary

No claim of confidentiality or proprietary information in all or any portion of a response to the Invitation to Bid will be honored unless a specific exemption from the Public Records Law exists and it is cited in the bid. An incorrectly claimed exemption does not disqualify the Bidder, only the exemption claimed.

3.11 Cancellation/Termination

Failure by either party to perform any of its provisions will constitute a default and breach of contract, in which case, the other party may require corrective action within ten (10) calendar days from the date the defaulting party receives written notice citing the nature of the breach. Failure of the defaulting party to take corrective actions or to provide a satisfactory written reply excusing such failure within the prescribed ten (10) calendar days will authorize the other party to terminate this agreement by written notice. The Board reserves the right to terminate this agreement by providing thirty (30) calendar days written notice.

Continuation of any agreement between the Board and a Vendor beyond a fiscal year is contingent upon appropriation of funds for the purpose of this ITB and any resulting agreement. Non-availability of funds at any time shall cause any agreement to become void and unenforceable and no liquidation damages shall accrue the Board as a result.

3.12 Permits and Licenses

Bidders shall, at their own expense, obtain all necessary permits and licenses and shall comply with all applicable local, state and federal laws, codes, ordinances, rules, and regulations necessary for the full execution of the requirements stated herein. Bidders shall maintain all such permits, licenses, and compliances in a current status throughout the course of the contract.

3.13 Independent Contractor

The successful Bidder awarded the contract will be an Independent Contractor and not an employee of the Birmingham Board of Education.

3.14 Delegation, Subcontracts and Assignment

The Bidder will not, without written consent of the Board, make any contract with any other entity for furnishing any of the completed or substantially completed services covered by this contract or assign its obligations under this contract.

3.15 Procurement Rules

The Bidder is solely responsible for the accuracy and completeness of its bid. Errors or omissions may be grounds for rejection of the bid.

3.16 Force Majeure

In the event that the performance by either party of any of its obligations under this contract is interrupted or delayed by events outside of their control such as acts of God, war, riot or civil commotion, then the party is excused from such performance for the period of time reasonably necessary to remedy the effects of the events.

3.17 Governing Laws, Ordinances and Regulations

Bidder agrees that the laws of the State of Alabama will govern any and all agreements resulting from this ITB and the venue of any legal actions will be Jefferson County, Alabama.

The services and contract will be operated in compliance with all applicable city, county, state and federal laws, ordinances and regulations.

3.18 Public Disclosure

Subject to applicable law or regulations, the content of each Bidder's bid submission shall become public information upon the effective date of any resulting contract.

3.19 Pending Legal Actions

Bidder must identify any lawsuits or other legal proceedings against Bidder, which pertain to any of the services, which are a part of Bidder's bid. Bidder must attach a copy of it and state with specificity the current status of the proceedings.

3.20 Warranty of Price

Birmingham City Schools will pay the price for services specified by the Bidder's bid. The Bidder warrants its price to be no higher than the Bidder's current prices on services by others for identical services covered by this Invitation to Bid for others for similar services, under similar conditions, and methods of purchase. During the course of this contract, the Bidder will inform Birmingham City Schools, and give Birmingham City Schools the opportunity to take advantage of any price decrease on services requested by similar customers.

3.21 Safety Warranty

Bidder warrants that the goods sold to Birmingham City Schools conform to the standards promulgated by the U.S. Department of Labor under the Occupational Safety and Health Act (OSHA) as amended. In the event the goods do not so conform, the Bidder must correct or replace the goods at the Bidder's expense. If the Bidder fails to do so within a reasonable time, Birmingham City Schools, at its discretion, may cause the correction to be made at the Bidder's expense, or may return the goods at the Bidder's expense and terminate this contract.

3.22 Right to Purchase Elsewhere

The Board will not actively solicit bids and quotations or otherwise test the market solely for the purpose of seeking alternative sources for the specified services. If the contract term(s) are not met, the Board reserves the right to enter into a contract with the next lowest responsible Bidder for all services covered by this contract.

EXHIBIT 1 Deviation Form

NOTE: The Buyer will not accept the general statement.

“ALL UNIFORMS WILL BE CONSTRUCTED USING OUR STANDARD MANUFACTURING PROCEDURES WHICH ARE EQUAL TO, IF NOT BETTER THAN THOSE CALLED FOR IN THE SPECIFICATIONS.”

Any, and all deviations in construction MUST be documented below. Any bid submitted without the detailed deviation documentation will be rejected.

Does your uniform deviate from specifications?

☐ **YES** ☐ **NO**

If yes, indicate below any and all deviations from the specifications.

Company Name

Signature of Authorized Official

Date

**ATTACHMENT A
Bid Sheet**

BAND UNIFORMS-DISTRICTWIDE				
Item #	Carver High School	Quantity	Unit Cost	Extended Cost
1	Band Coat	100		
2	Band Jumpsuit (Bibber-Trouser)	100		
3	Band Cape	97		
4	Band Headgear	97		
5	Band Plume	97		
6	Drum Major Cape	3		
7	Drum Major Headgear	3		
8	Drum Major Plume	3		
9	Drum Major Epaulettes (Pair)	3		
10	Garment Bag	100		
11	Shako Box	97		
Total Cost for Carver HS:				\$
Item #	Huffman High School	Quantity	Unit Cost	Extended Cost
1	Band Coat	100		
2	Band Jumpsuit (Bibber-Trouser)	100		
3	Band Shoulder Drape	97		
4	Band Headgear	97		
5	Band Plume	97		
6	Drum Major Cape	3		
7	Drum Major Headgear	3		
8	Drum Major Plume	3		
9	Drum Major Epaulettes (Pair)	3		
10	Garment Bag	100		
11	Shako Box	97		
Total Cost for Huffman HS:				\$

**ATTACHMENT A
Bid Sheet
(Continued)**

BAND UNIFORMS-DISTRICTWIDE				
Item #	Jackson-Olin High School	Quantity	Unit Cost	Extended Cost
1	Band Coat	100		
2	Band Jumpsuit (Bibber-Trouser)	100		
3	Band Cape	97		
4	Band Headgear	97		
5	Band Plume	97		
6	Drum Major Cape	3		
7	Drum Major Headgear	3		
8	Drum Major Plume	3		
9	Drum Major Epaulettes (Pair)	3		
10	Garment Bag	100		
11	Shako Box	97		
Total Cost for Jackson-Olin HS:				\$
Item #	Parker High School	Quantity	Unit Cost	Extended Cost
1	Band Coat	100		
2	Band Jumpsuit (Bibber-Trouser)	100		
3	Band Shoulder Drape	97		
4	Band Headgear	97		
5	Band Plume	97		
6	Drum Major Cape	3		
7	Drum Major Headgear	3		
8	Drum Major Plume	3		
9	Drum Major Epaulettes (Pair)	3		
10	Garment Bag	100		
11	Shako Box	97		
Total Cost for Parker HS:				\$

ATTACHMENT A
Bid Sheet
(Continued)

BAND UNIFORMS-DISTRICTWIDE				
Item #	Ramsay High School	Quantity	Unit Cost	Extended Cost
1	Band Coat	100		
2	Band Jumpsuit (Bibber-Trouser)	100		
3	Band Shoulder Drape	97		
4	Band Headgear	97		
5	Band Plume	97		
6	Drum Major Cape	3		
7	Drum Major Headgear	3		
8	Drum Major Plume	3		
9	Drum Major Epaulettes (Pair)	3		
10	Garment Bag	100		
11	Shako Box	97		
Total Cost for Ramsay HS:				\$
Item #	Woodlawn High School	Quantity	Unit Cost	Extended Cost
1	Band Coat	100		
2	Band Jumpsuit (Bibber-Trouser)	100		
3	Band Shoulder Drape	97		
4	Band Headgear	97		
5	Band Plume	97		
6	Drum Major Cape	3		
7	Drum Major Headgear	3		
8	Drum Major Plume	3		
9	Drum Major Epaulettes (Pair)	3		
10	Garment Bag	100		
11	Shako Box	97		
Total Cost for Woodlawn HS:				\$
Price Shall Include Shipping and Inside Delivery to Specified Location(s).		Total Bid for All Schools:		\$

ATTACHMENT A
Bid Sheet
(Continued)

The pricing/cost listed above is all-inclusive to provide the goods and/or services in accordance with the specifications and requirements set forth in this ITB.

In a separate sealed envelope, include this "Bid Sheet" and any additional supporting information to clarify pricing.

DELIVERY DATE: The entire uniform order shall be in the possession of Birmingham City Schools on or before July 15, 2019.

Company Name

Signature of Authorized Official

Date

ATTACHMENT B Insurance Requirements

Throughout the term of this contract and for applicable statutes of limitation periods, Bidder shall maintain in full force and effect, the insurance coverage set forth in this ITB. Additional insurance requirements omitted may be requested and if so will be incorporated into the terms and conditions of the contract with the successful Bidder.

All insurance policies shall be issued by companies authorized to do business in the State of Alabama and have an A.M. Best Rating of "A" or better.

All Bidders must provide proof of insurance and carry the types and minimum limits of insurance to include the following:

TYPES OF INSURANCE	MINIMUM LIMITS OF LIABILITY
Workers Compensation	Statutory – Alabama.
Commercial General Liability Bodily injury and Property Damage Bodily Injury and Property Damage Personal Injury aggregate Comprehensive Form including Premises/Operation, Products/Completed Operations, Contractual, Independent Contractors, Broad Form Property Damage and Personal Injury.	\$1,000,000 - combined occurrence \$1,000,000 - combined aggregate \$1,000,000 - aggregate
Automobile Liability Bodily Injury and Property Damage Any automobile including hired and non-owned vehicles	\$1,000,000 - combined coverage
ADDITIONAL INSURED: All insurance policies shall name and endorse the following as additional insured: Birmingham Board of Education, Birmingham City Schools, its Superintendent and their officers, employees and agents.	
NOTIFICATIONS: Thirty (30) Day(s) prior written notice of cancellation, non-renewal, restrictions or reduction in coverage limits.	
Birmingham Board of Education shall be named as the Certificate Holder as outlined below: The "Certificate Holder" should read as follows: <div style="text-align: center;"> Birmingham Board of Education Attn: Purchasing Department, Room 202 2015 Park Place North Birmingham, Alabama 35203 </div> Please add the BID Number (ITB #2018-26) Covered by the Certificate of Insurance.	

ATTACHMENT B
Insurance Requirements
(Continued)

If any insurance policies required under this ITB lapse during the term of this agreement or any extension or renewal of the same, Bidder shall not be able to operate until such time Birmingham City Schools has received satisfactory evidence of reinstated coverage of the types of coverage and limits specified in this ITB effective as of the lapse date.

Bidder shall be responsible for submitting a new renewal insurance certificate to Birmingham City Schools Director of Purchasing at a minimum of sixty (60) calendar days in advance of expiration.

The Bidder shall maintain in force at his/her own expense, such insurance as will protect him/her, Birmingham Board of Education and Birmingham City Schools from claims which may arise out or result from the Bidder's execution of the work, whether such execution be by himself/herself, his/her employees, agents, subcontractors or by anyone for whose acts any of them may be liable.

BIDDER'S AND INSURANCE AGENT STATEMENT:

We understand the insurance requirements contained in these specifications, and that the evidence of said insurance is required within five (5) business days of the Notice of Award.

Birmingham Board of Education, Birmingham City Schools, its Superintendent and their officers, employees, and agents must be named as "**ADDITIONAL INSURED**" on the Certificate of Insurance. Birmingham Board of Education desires proof of insurability at levels required for this ITB.

☐ A current Certificate of Insurance is attached.

☐ A current Certificate of Insurance to be provided after Notice of Award as outlined above.

Company Name

Signature of Authorized Official

Date

ATTACHMENT C
Addenda Acknowledgement

Complete Part 1 or Part 2, whichever applies.

Part 1: I hereby acknowledge receipt of the following addenda for this ITB:

Addendum # _____	Release Date: _____
Addendum # _____	Release Date: _____
Addendum # _____	Release Date: _____
Addendum # _____	Release Date: _____
Addendum # _____	Release Date: _____
Addendum # _____	Release Date: _____

Part 2: ☐ No Addendum was received for this ITB.

Company Name

Signature of Authorized Official

Date

ATTACHMENT D
References

Please submit three (3) references for contracts of similar scope and size completed within the last three (3) years.

1. Company Name: _____

Address: _____

Contact Person/Title: _____

Telephone: _____ Email: _____

Description: _____

Duration of Contract: _____

2. Company Name: _____

Address: _____

Contact Person/Title: _____

Telephone: _____ Email: _____

Description: _____

Duration of Contract: _____

3. Company Name: _____

Address: _____

Contact Person/Title: _____

Telephone: _____ Email: _____

Description: _____

Duration of Contract: _____

ATTACHMENT E

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME OF APPLICANT	PR/AWARD NUMBER AND/OR PROJECT NAME
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
SIGNATURE	DATE

ATTACHMENT F
Alabama Child Protection Act of 1999
Chapter 22A

ARTICLE 1

Criminal History Background Information Checks on Applicants for Certification, Applicants for Employment, Nonpublic Current Employees, and Current Employees Under Review.

ARTICLE 2

Criminal History Background Information Checks of Current Public Certified and Current Public Noncertified Employees.

Under the National Child Protection Act of 1993, states are required to implement a computerized information system to provide child abuse crime information through the Federal Bureau of Investigation National Criminal History Record Information System and may conduct a nationwide criminal history background check for the purpose of determining whether an individual who will have unsupervised access to children is suitable for employment or has been convicted of a crime that bears upon the fitness of the individual.

Therefore, in establishing the Alabama Child Protection Act of 1999, it is the intent of the Legislature to provide for the implementation of a system that allows the State Superintendent of Education, local Boards of Education, and other nonpublic schools to ensure that prospective employees and current employees are suitable for employment and have not been convicted of a crime that bears upon the fitness of the individual.

Therefore, any person employed to serve an authorized employer as defined in this chapter, including those individuals that provide services to local employing Boards or nonpublic schools, when the person so employed has unsupervised access to children in an educational environment.

I certify that I have received and read the contents herein of the Alabama Child Protection Act of 1999, Chapter 22A.

Company Name

Signature of Authorized Official

Date

ATTACHMENT G
Birmingham City Schools
Minority Participation Program

It is the policy of the Birmingham Board of Education ("Board") that minority and disadvantaged businesses shall have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Board funds. This policy is equally applicable to all construction contracts, contracts relating to the purchase of goods, materials and equipment, and non-bid contracts for professional services. All contractors shall take all necessary and reasonable steps to ensure that minority owned businesses have the maximum opportunity to compete for and perform Board contracts.

Bidders on construction contracts are advised that construction contracts shall be awarded to the lowest responsive and responsible bidder; and that meeting the goals set forth in this Policy or making an acceptable good faith effort to meet said Goals are conditions of being awarded a Board construction contract.

Minority and disadvantaged businesses shall be those businesses designated as such by the Regulations issued by the Equal Employment Opportunity Commission ("EEOC"), as they may be amended from time to time.

It is the goal of the Board that 25% of the total dollar amount available each fiscal year to the Board for contracts covered by this Policy shall be spent with minority and/or disadvantaged businesses. It is further the goal of the Board that minority and/or disadvantaged businesses located within Birmingham Standard Metropolitan Area be utilized whenever possible and practicable.

The purpose of establishing these goals for minority involvement is to ensure that these businesses are given an equal opportunity to compete for contract dollars from public funds.

The goals set out herein shall apply to all contracts and subcontracts financed in whole or in part with Board funds, including, without limitation, contracts for construction, purchase of goods, materials and equipment, and professional services.

A designated representative of the Superintendent, employed by the Board, shall oversee this policy's requirements and assist contractors and Board departments in the performance of the goals contained in this policy including a current listing of minority and disadvantaged persons and businesses which provide goods, materials, equipment or professional services customarily sought or purchased by the Board. This designee shall ensure that this Policy is reflected in bids, specifications, request for bids, and/or contracts of the Board.

The Board shall no less than annually review the goals for award of contracts to minorities and the percentage goal established in this policy. The provisions of this Policy shall be periodically reviewed by the Superintendent and the Board. Recommended changes in the program which are required to effectively administer the program may be made by the Superintendent with the approval of the Board. A quarterly review of all construction contracts, contracts relating to the purchase of goods, materials and equipment, and professional services contracts will be provided to the Board.

I certify that I have received and read the contents herein of Birmingham City Schools Minority Participation Program.

Company Name

Signature of Authorized Official

Date

ATTACHMENT H
State of Alabama Immigration Law
Certification of Compliance

The Bidder shall provide written certification of compliance with Section 9 of the State of Alabama Immigration Law (Act 2011-535) by selecting one (1) of the following:

☐ The Alabama Immigration Law **DOES NOT** apply to the below named company because the company does not employ an individual or individuals within the State of Alabama.

☐ The Alabama Immigration Law **DOES NOT** apply to the below named company. Please explain:

☐ The Alabama Immigration Law **DOES** apply to the below named company and the **Bidder's E- Verify Memorandum of Understanding (MOU)** is **included** with the Bid Response.

The company is located in Alabama or the company has employees working in Alabama.

Company Name

Signature of Authorized Official

Date

ATTACHMENT I
Drug-Free Workplace Certification

The undersigned Bidder hereby certifies that it will provide a drug-free workplace program by:

- Publishing a statement notifying its employees that the lawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Bidder's workplace, and specifying the actions that will be taken against employees for violations of such prohibitions.
- Establishing continuing drug-free awareness program to inform its employees about:
 - The dangers of drug abuse in the workplace.
 - The Bidder's policy on maintaining a drug-free workplace.
 - The available drug counseling, rehabilitation, and services.
 - The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- Giving all employees engaged in the performance of the contract a copy of the statement concerning drug-free workplace.
- Notifying employees in writing, of the statement concerning a drug-free workplace, that as a condition of employment on a covered contract, the employee shall abide by the terms of the statement.
- The Bidder shall make a good faith effort to maintain a drug-free workplace program through implementation of all of the above, but not limited to, in this certification.

Company Name

Signature of Authorized Official

Date

ATTACHMENT J
Bid Certification

The Bidder proposes to provide and deliver the labor, equipment, materials, and services required for **ITB #2018-26, Band Uniforms-Band Uniforms - Districtwide** at the price(s) stated.

It is understood and agreed that:

- This bid constitutes an offer, which when accepted in writing by Birmingham City Schools, and subject to the terms and conditions of such acceptance, will constitute a valid and binding contract between the undersigned and Birmingham City Schools.
- The Bidder has read the Invitation to Bid in its entirety, which includes specifications and requirements and that this bid is made in accordance with the provisions of such specifications and requirements. Any exceptions are noted in writing and included with this bid.
- The Bidder certifies that it meets or exceeds the stated specifications and requirements.

BID SIGNATURE AND CERTIFICATION:

By my signature, I hereby certify that I am legally authorized to execute contracts and bind the company. I am in complete acceptance of the contents inclusive of this Invitation to Bid, all exhibits, attachments, appendices and the contents of any addenda released hereto.

Company Name

Signature of Authorized Official

Date

ATTACHMENT K
Non-Collusion Certification

By submission of this bid, the Bidder certifies that:

- This bid has been independently arrived at without collusion with any other Bidder or with any competitor.
- This bid has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids to any other Bidder, competitor or potential competitor.
- No attempt has been or will be made to induce any other person, partnership, company or corporation to submit or not to submit a bid.
- The person signing this bid certifies that he/she has fully informed himself/herself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the Bidder as well as the person signing on its behalf.

Company Name

Signature of Authorized Official

Date

ATTACHMENT L Vendor Questionnaire

Legal Business Name:		
Federal Employer ID No. (FEIN):		
Address:		
Primary Contact/Title:		
Telephone/ Fax:		
Email:		
Business Structure:	<input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Other	
Number of Years in Business:		Number of Employees:

- Is your firm a subsidiary, parent, holding company, or affiliate of another firm? ☐ Yes ☐ No
- Is your firm rated by Dunn & Bradstreet or any other rating agency? ☐ Yes ☐ No
- In the last three years has your firm held other contracts with public agencies to provide similar products or services in a size and scope similar to this solicitation? ☐ Yes ☐ No
- Does your firm have outstanding judgments pending against it? ☐ Yes ☐ No
- Within the past three years has your firm filed for reorganization, protection from creditors, or dissolution under the bankruptcy statutes? ☐ Yes ☐ No
- Has a governmental or private entity terminated your firm's contract prior to contract completion? ☐ Yes ☐ No
- Has your firm had a license suspended by a licensing agency or been found to have violated licensing laws? ☐ Yes ☐ No

List Name and Title of Each Principal, Owner, Officer, Partner, Proprietor, etc.		
Name	Title	Percentage Ownership (Enter 0% if N/A)
Minority and Women-Owned Business Enterprise: Is your firm a? <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> DBE? If certified, check all that apply: <input type="checkbox"/> Certified Minority-Owned Business Enterprise (MBE) <input type="checkbox"/> Certified Women-Owned Business Enterprise (WBE) <input type="checkbox"/> Certified Disadvantage Business Enterprise (DBE)		Certified: Refers to a firm that has been formally certified as an MBE or WBE with a certifying agency such as: City, National Minority Supplier Development Council (NMSDC) or local affiliate; and/or Women's Business Enterprise National Council (WBENC) or local affiliate.

Company Name

Signature of Authorized Official

Date

ATTACHMENT M
Disclosure Statement

Bidder shall submit with bid a listing of any relationships of the Bidder or its employees, with public officials and public employees, and family members of public officials and public employees who stand to benefit from said contract or bid.

The disclosure shall include a description of any public officials, public employees, and family members of public officials and public employees that may result either directly or indirectly from the contract or bid.

The disclosure statement shall also require the Bidder to list any and all consultants and lobbyist for said contract or bid.

To the greatest extent allowed by law, Birmingham Board of Education will not enter into any contract or appropriate any public funds with any Bidder that refuses to provide such information.

_____ No, the above does not apply to my company.

_____ Yes, the above statement(s) does apply to my company. Attached is a complete listing of all individuals who stand to benefit from this contract or bid.

Company Name

Signature of Authorized Official

Date

ATTACHMENT N
Minority Participation Form

Please submit a listing of all minority vendors and indicate their contract amount and percentage of contract awarded. The use of the term Not Applicable or N/A is unacceptable.

Please put a zero ("0") if your company does have any minority vendor participation. All blanks/spaces must be completed.

<u>Minority Vendor</u>	<u>Contract Amount</u>	<u>% of Contract</u>	<u>MBE/WBE</u>
Name:			
Address:			
City/State:			
	\$		
Name:			
Address:			
City/State:			
	\$		
Name:			
Address:			
City/State:			
	\$		

The Birmingham Construction Industry Authority (BCIA) is available to assist you in identifying qualified MBE/WBE Vendors at 205.324.6202.

Company Name

Signature of Authorized Official

Date