

HAMBURG AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: DISPOSAL OF OBSOLETE
PROPERTY

ADOPTED: July 13, 2015

REVISED:

706.1. DISPOSAL OF OBSOLETE PROPERTY	
1. Purpose	<p>The Board adopts this policy to minimize the quantity of surplus, obsolete, nonrepairable and unusable equipment being stored by the Hamburg Area School District.</p>
2. Delegation of Responsibility	<p>Except in the case of real property (buildings or land), the Superintendent or designee by the Board is authorized to dispose of such property up to a value of \$1,000 in a manner that meets the best interests of the district. All property valued at over \$1,000 shall be disposed of only upon authority of the Board.</p> <p>The Facilities Manager shall be responsible to prepare procedures for the disposal of declared surplus, obsolete, nonrepairable and unusable equipment or supplies.</p> <p>Surplus disposal procedures shall be compliant with legal mandates as determined by the solicitor.</p>
3. Authority	<p>The Board shall approve the sale, donation or demolition of all equipment and supplies designated as surplus, obsolete, nonrepairable or unusable prior to its disposal.</p> <p>In the case of real property, the Board shall be directly involved in any disposal procedure.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p>