### HOW TO EFFECTIVELY WORK WITH THE LOCAL DEPARTMENTS WITHIN YOUR COMMUNITY



CHRISTOPHER M. BERDNIK, PRSBA CENTENNIAL SCHOOL DISTRICT

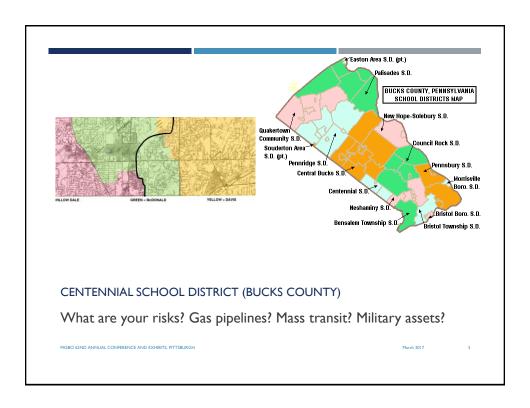


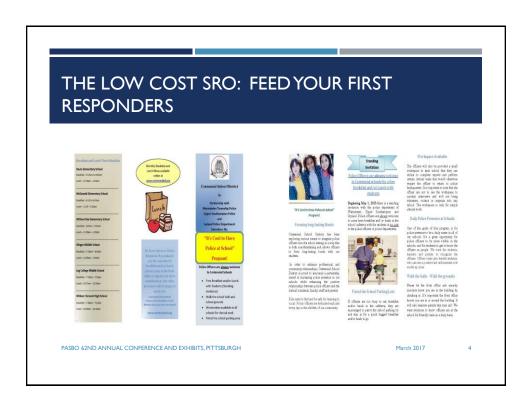
# BEST PRACTICE: KNOW FIRST RESPONDERS BEFORE AN EMERGENCY HAPPENS

- Check the state, county, and municipalities Comprehensive Emergency Management Plans. Identify hazards that may impact your school district.
- Review these plans to gain insight into the priorities you can expect agencies to take if a wide-scale catastrophe occurs.
- Augment the list you developed of work and community specific hazards that are facing your students, staff and administration.
- Ask to join first responder training exercises with schools.

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#### FIRE DEPARTMENT

- Fire safety checks.
- Review your fire response plan.
- Observation of an evacuation or shelter-inplace exercise.
- Training programs for students and staff on the use of fire extinguishers.

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#### LAW ENFORCEMENT

- A security survey covering locks, lighting and access routes to your campus.
- Information on the level of crime in the area. Report suspicious activities.
- Parking and areas to avoid especially at night.
- Recommendations for students, staff and guest safety in and around your campus.
- How to deal with disgruntled/dismissed staff members or students, (or worse).

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#### **ASSET TARGET HARDENING**

- Facilities: bollards/fences around key equipment, cameras, security vestibules, and visitor management software. The pan/tilt/zoom (pictured) here was taken at 300 yards.
- Transportation: GPS, cameras with video and audio on the bus, stop arm cameras (pictured), and two-way radios.

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#### **EMERGENCY MEDICAL SERVICE/HOSPITALS**

- First aid and CPR training.
- Programs dealing with medical emergencies on campus.
- Health screening programs.
- No cost/low cost public awareness seminars on health issues (e.g., stress).

Delaware Valley

HEALTH

TRUST

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#### **OTHER RESOURCES**

- County Health Department
- Insurance Carriers
- Intermediate Unit
- Municipal Authorities
- Red Cross
- Transportation Agencies
- US or PA Homeland Security

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#### ANNUAL ALL-HAZARDS PLAN REVIEW

- Make the plan review a scheduled priority over the summer, preferably July.
- Review, verify and update contact information to include names, titles, addresses, phone numbers and email addresses.
- Plans are living documents that should be reviewed and updated annually to reflect current tactics, techniques, and procedures.

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#### **CHAPTER 10: SAFETY DOCUMENTS**

- Required by law (Safe Schools Chapter 10, 10:24).
- Include Information as part of all new and renovation projects.
- Floor plans/blue prints.
- Aerial photos with adjacent properties and roads.
- Command post location identified on floor plan (predetermined).
- Current staff/teacher rosters.

- Most recent student yearbooks.
- Fire alarm shut off location and procedures.
- Sprinkler system shut off location and procedures.
- Gas/utility line layout, shut off valve location.
- Cable/satellite TV shut off location and procedures.
- Other pertinent information.

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# BEST PRACTICE: QUICKLY AND CLEARLY BRIEF FIRST RESPONDERS DURING AN EMERGENCY

- What, when, where?
- In the event of a fire:
  - Tell responders if anyone is still in the building, their location, and if they need assistance.
  - Be prepared to state if utilities such as gas and electric have been shut off.
  - If hazardous or flammable materials stored onsite, notify fire officials as to location. If Materials Safety Data Sheets are available, present them.



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#### OTHER ACTIONS DURING AN EMERGENCY

- If a medical emergency, provide arriving EMS personnel with as much detail as possible on the person's condition.
- If a criminal activity, provide the police with detailed descriptions of the people involved, their location, and the nature of the event.
- Wait for the site to be declared safe to re-enter.
- Remember that first responders are not always responsible for restoring services on your campus.

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### Questions?



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