

Child Accounting

To keep or not to keep students on roll: That is the question

Madeline Rogers

Bureau of Budget and Fiscal Management
Division of Subsidy Data and Administration
March 2017 PASBO



To keep or not to keep on roll

What do you need to know

- Who is educating?
- Who is reporting/uploading membership into PIMS?
- Will the school district receive a bill or deduction?
- Did we acknowledge a PDE-4605 Determination of Residence form?



To keep or not to keep on roll

What do you need to know

- Did our school district contract for education?
- Where is this membership on the Child Acct Summary?
- When in doubt—Ask if the educating entity is uploading the membership to PDE in PIMS.

PIMS-Pennsylvania Information Management System



3

To keep or not to keep on roll

Possible situations

- Your student is educated by a public LEA that uploads in PIMS
 - Other School District
 - Intermediate Unit
 - Cyber Charter School or Charter School
 - Career and Technology Center (AVTS/CTC)

*For child accounting, student is removed from active roll.
Educating entity invoices resident school district.*



4

To keep or not to keep on roll

Possible situations

- Your student is educated by a public LEA that uploads in PIMS
 - Intermediate Unit—Institutionalized Children’s Program (ICP)
 - Special education student, education on-site

For child accounting, student is removed from active roll. PDE deducts tuition from Basic Education Funding.



5

To keep or not to keep on roll

Possible situations

- Your student is educated by a SD or IU that uploads in PIMS
 - Juveniles Incarcerated in Adult Facility (JIAF)
 - Student educated in adult county jail

For child accounting, student is removed from active roll. PDE deducts tuition from Basic Education Funding.



6

To keep or not to keep on roll

Possible situations

- Your student is educated by a public LEA that uploads in PIMS
 - Private Residential Rehabilitative Institution (PRRI)
 - Court-placed
 - Direct pay

For child accounting, student is removed from active roll. Either PDE deducts tuition from Basic Education Funding for court-placed student, or PRRI invoices resident school district.



7

To keep or not to keep on roll

Possible situations

- Your student is educated by a public LEA that uploads in PIMS and APSEM
 - Approved Private School (APS)
 - Funding approved/PDE-4010

For child accounting, student is removed from active roll. PDE deducts tuition from Basic Education Funding.

APSEM-Approved Private School Electronic Management



8

To keep or not to keep on roll

Possible situations

- Your student is educated by a public LEA that uploads in PIMS
 - Approved Private School (licensed private, academic)
 - Direct pay

For child accounting, student is removed from active roll if APS or host school district is uploading membership. Resident school district receives invoice.



9

To keep or not to keep on roll

Possible situations

- Your student is educated by an entity that does not upload in PIMS
 - Licensed or non-licensed private, academic school
 - Cyber program purchased by school district
 - Alternative program contract w/ educating entity
 - Residential facility like Summit Academy, Hoffman Homes, Children's Home of Reading (third-party)

For child accounting, student is not removed from active roll. Resident school district receives invoice.



10

To keep or not to keep on roll

Possible situations

- Student is educated by an entity that does not upload in PIMS
 - State Juvenile Correctional Institution
 - Cresson Secure Treatment Unit
 - Danville Center Adolescent Female
 - Loysville Youth Development Center
 - North Central Secure Treatment Unit
 - South Mountain Secure Treatment Unit
 - Youth Forestry Camp #2 and #3

For child accounting, student is removed from active roll. No PDE deduction or invoice.



11

To keep or not to keep on roll

Education Names and Addresses (EdNA)

PDE web site: www.education.pa.gov

I would like to...

Pennsylvania Education Directory and Maps
(Find an Educational Institution)

EdNA (Education Names and Addresses)

Search Educational Entities

Current Name

County

Intermediate Unit

LEA Category



12




Questions to Test Your Knowledge



1. Special education student is placed in an IU classroom and educated only by the IU.

- a. The school district is contracting with the IU. The school district should keep the student on its rolls.
- b. Remove the student from your rolls. The school district where the IU classroom is located will upload this membership.
- c. Remove the student from your rolls since the IU is educating. The IU will upload this membership.



2. Student is expelled. Your SD contracted with a private agency to educate this student in an alternative program.

- a. Remove the student from your rolls because the private agency will upload this membership.
- b. The private agency is not uploading this membership in PIMS. Keep the student on your rolls and upload this membership.
- c. Remove the student from your rolls because the school district where the private agency is located will upload this membership.



15



3. Your school district contracts with a neighboring SD to provide education (regular, special, or alternative education).

- a. Remove the student from your rolls because the neighboring SD will upload this membership.
- b. Since your school district is paying the neighboring SD, keep the student on your rolls and upload this membership.
- c. The student's parents own a business in the neighboring school district. Remove the student from your rolls because the neighboring SD will upload this resident membership.



16




4. Special education student is placed by your school district in an Approved Private School. The placement is approved for funding by PDE Bureau of Special Education.

- a. Remove the student from your rolls because the Approved Private School will upload this membership.
- b. Since your school district will receive a deduction for this student's tuition at the Approved Private School, keep the student on your rolls and upload this membership.
- c. The school district where the Approved Private School is located will upload this membership.



17




5. Student is placed in a residential facility. Your SD has acknowledged residency on the PDE-4605 form. The host school district, where the facility is located, will educate your student.

- a. Since your school district did not receive a bill for this student's education, keep the student on your rolls, mark the student absent, and upload this membership.
- b. Remove the student from your rolls because the host school district will upload this membership.
- c. Since your school district received a bill for this student's education, keep the student on your rolls and upload this membership.



18




6. Student's parents enroll their child in a Pennsylvania cyber charter school. Your school district did not pay the charter school invoice, so PDE deducted the tuition from your subsidy.

- a. Since your school district is not directly paying the charter school, keep the student on your rolls, mark the student absent, and upload this membership.
- b. Since your school district received a deduction for this student's education, keep the student on your rolls and upload this membership.
- c. Remove the student from your rolls because the cyber charter school will upload this membership.



19




7. Student's parents enroll their child in residential drug and alcohol treatment facility. The host school district has contracted with the IU to provide education to the student in this facility.

- a. Remove the student from your rolls because the host school district will upload this membership.
- b. Remove the student from your rolls because the IU will upload this membership.
- c. Since your school district did not make this placement, no LEA should report this membership in PIMS.



20



8. Student is charged with a crime and placed temporarily in an adult county jail. The host school district provides education to the student in this facility.

- a. Do not remove this student from your rolls since the court system made this placement.
- b. Remove the student from your rolls because the host school district will upload this membership.
- c. Remove the student from your rolls because the student is in an adult facility and no LEA will upload this membership.



21



9. Student is placed by Children and Youth in a day program at a Private Residential Rehabilitative Institution (PRRI). The PRRI bills your district directly.

- a. Remove this student from your rolls since the PRRI will upload this membership.
- b. Keep the student on your rolls because the agency made a non-educational placement in the PRRI and the agency will pay the tuition.
- c. Remove the student from your rolls because the host district where the PRRI is located will upload this membership.



22

10. Student is placed by the court in a state juvenile correctional facility like Forestry Camp. The state facility does not bill your school district.

- a. Remove the student from your rolls because education is paid for by the PDE. There is no subsidy paid to your school district.
- b. Remove the student from your rolls because the host district where the State facility is located will upload this membership.
- c. Keep this student on your rolls since the State facility is not billing your school district.




23

To keep or not to keep on roll

Questions?



24



Child Accounting Contact Info:

Division of Subsidy Data and Administration
Telephone: (717) 787-5423 option 1

Email: ra-CAD@pa.gov

www.education.pa.gov

The mission of the department is to ensure that every learner has access to a world-class education system that academically prepares children and adults to succeed as productive citizens. Further, the department seeks to establish a culture that is committed to improving opportunities throughout the commonwealth by ensuring that technical support, resources, and optimal learning environments are available for all students, whether children or adults.



25



Answers

- A. #3, 4, 9, 10
- B. #2, 5, 7, 8,
- C. #1, 6,



26